

केन्द्रीय रेशम बोर्ड CENTRAL SILK BOARD



(वस्त्र मंत्रालय, भारत सरकार Ministry of Textiles - Govt. of India)

केरेबो कॉम्प्लेक्स, बी टी एम लेआउट, मडिवाला

CSB Complex, BTM Layout, Madiwala

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No.CSB-1(20/2008/2009/ Admn/ Stores/

Date:- 11-01-2018

“SPEED POST”

Sir,

Sub: - Submission of Quotation for Printing & Supply of Handmade File Folders & Flaps
under Annual Rate Contract basis -reg

With reference to the subject cited above, it is to inform that Central Silk Board, Bangalore invites sealed quotations from the interested and eligible firms/ parties for Annual Rate Contract for Printing & Supply of File Covers & Flaps for a period of one year under Annual Rate Contract basis as per the specification given below:-

Sl. No.	SPECIFICATION	QUANTITY
01	File Covers:- Hand made file covers 80-90 grams with two eye lids, Calico pasting with two side printing as per the approved text size: 10x14	3000+ or - Nos Per quarter
02	File Flaps: Hand File flaps 24” x3.1/2 with cloth pasting and 38” rope	1500 Nos Per quarter

TERMS AND CONDITIONS:-

- 1 The quotation should be addressed to the Member Secretary, Central Silk Board, Ministry of Textiles Govt. of India, CSB Complex, BTM Layout, Hosur Road, Post Madiwala, Bangalore 560 068. **The envelope containing quotation should duly superscribed “quotation for printing & Supply of File Covers/ flaps on Annual Rate Contract Basis”**
2. Quotations should be accompanied with an EMD amount of Rs.3000/- drawn by a Demand Draft in favour of the Member Secretary, Central Silk Board, Bangalore. The quotation received without EMD will be summarily rejected. The EMD amount shall be returned to the un-successful firms by cheque/DD/ online and EMD amount will not carry any interest. However, the EMD of successful firm shall be retained as Security deposit till the completion of supply Contract period.

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3. The last date for submission of the quotation is upto **07-02-2018 3PM** and shall be opened **at 3.30 PM** on the same day in the presence of the quotationer or their authorized representatives who wants to be present. Late and delayed quotations will not be accepted in any case.
4. Rate/cost should be indicated per file & flaps and applicable taxes should be indicated separately.
5. No advance payment will be made to the supplier. However, the payment will be released after supply of the items as per specification in the purchase order.
6. The validity of the quotation is 90 days.
7. The successful bidder should supply of the material at CSB premises IIInd Floor Madivala at their own cost.
8. The quotationer should be submitted full Bank details i.e. Name of the Bank, Branch Title of the Account, A/c No, IFSC Code, GST No, mobile No and e- mail ID
9. The Member Secretary, Central Silk Board, Bangalore reserves the right to accept or reject any or all the quotations either in part or full without assigning any reason/s thereof and CSB reserves the rights to increase or decrease the quantity of the material.

Yours faithfully,
Sd/
[G. Ravichandran]
Joint Director [Admn]