PRADAN- Team involved in implementation of MKSP - NTFP Tasar project

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**Balrampur District** is Coordinated from Raipur

**Partner NGO:**
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**Odisha**

**State In-charge:**

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**District In-charge: Keonjhar**

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**West Bengal**

**State In-charge:**

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District In-charge: Bankura

Mr. RaJesh Mit  
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District In-charge: Paschim Mednipur

Mr. Sukanta Sarkar  
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Jharkhand:

State In-charge

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District In-charge: Godda

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Litipara Block of Pakur District is coordinated from Godda
District In-charge: Dumka

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District In-charge: West Singhbhum

Mr. Abdul Mannan Chaudhary  
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District in-Charge, East Singhbhum

Sri. Nanadlal Bakshi  
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District in-Charge: Deoghar

Md. Shamshad Alam  
Integrator (Tasar Theme), PRADAN  
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Tel: 06432-275 642  
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shamshadalam@pradan.net,
For the coordination and providing technical support to the MKSP-NTFP project

State wise Following Persons are Responsible:

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Odisha:

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Chhattisgarh:

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Note:

1. All the correspondence to the respective thematic anchors to be made through PRADAN state office in the respective states.

2. Md. Shamshad Alam is over all anchoring all the MKSP Projects and correspondence should be made on the following address:

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Jharkhand – 814 112  
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Role & Responsibilities:

District In-charge: Team Leader

- Exploration of potential area for the implementation of the project.
- Establishing field unit at block level for the implementation of the project.
- Placement & engagement of required field staff
- Preparing plan and review of the project on monthly basis.
- Designating professional at team level to review the progress on regular basis and work closely with the thematic unit.
- Ensuring deliverables of the project.
- Assessing the performance of staff and providing suitable training and handholding support.
- Support the field units for quality community mobilization process for the sustainability of the project.
- Develop training module for institution Development with the help of field units.
- Ensuring timely fund flow to the activity groups and regular monitoring and reviewing the financial progress of the project.
- Building convergence under various programmes primarily MGNREGA from the local administration.

State in-charge: Programme Director

- Help built institutional linkages with relevant stakeholders at the state level.
- Ensure required manpower engagement in the programme implementation,
- The state unit would jointly conduct quarterly review meetings with the help of Thematic Unit.

State wise Thematic Integrator:

- The thematic anchor would provide overall programme support to the teams/identified
- CSO’s that would be responsible for the implementation of MKSP-NTFP Tasar sericulture projects in multiple states.
- Responsible for mobilizing HR, training of staff and CRP, offering support for technology, finance management, programme monitoring, documentation and networking with stakeholders.
- Helping partner NGOs in the implementation of the MKSP project Stakeholder orchestration. (Establishing linkage with CSB, NRLM, DoS and other partner NGOs)
- Project detailing (activities, scale, budgets and funds, unit costs, reporting formats, data collection system, project implementation methodology) and with Participating team members
- Project scheduling-action plan- area, person, time and assessing HR needs of the Team, Monthly review meeting- team-wise-plan vs. Achievement and validation through field visit,
- Training of CSPs and intermediating for deployment, Major construction-Design estimate, engaging contractor, monitoring progress, Equipment purchase-microscope, laying box, incubation cabinet, nylon nets-identifying suppliers through purchase committee, Reporting, compliance, indent,
- Knowledge building, skillling up of new executives, Liaisoning with Resource agencies. Managing/organising Basic Seed and Nucleus DFL production and supply to locations Tasar MIS development and management
- Training module preparation, Preparing training and extension materials