CENTRAL SILK BOARD TRANSFER POLICY, 2018

TRANSFER POLICY FOR THE EMPLOYEES OF THE CENTRAL SILK BOARD

1. Introduction

The existing Transfer Policy was implemented since August 1998. Thereafter, the same Policy has continued without change although there have been many instructions from Department of Personnel & Training, CVC, and other Government Departments related to transfer of employees. Therefore, it was felt that the present Transfer Policy needed revision in view of the changed environment over the last 20 years and also because of the formation / merger / closure of Units of Central Silk Board and cadre restructuring which was implemented in CSB. The revision of the Transfer Policy is also felt necessary in view of the implementations of 6th & 7th CPC recommendations for CSB employees.

In pursuance to the judgement of the Hon’ble Supreme Court of India in the Writ Petition (Civil) No.82/2011 filed by Shri T.S.R.Subramaniam & Others Vs. Union of India & Others, the Department of Personnel & Training, Govt. of India vide Office Memorandum No.11013/10/2013-Estt.A dated 13th June 2014 and 31” July, 2014 advised all the Ministries / Departments to (i) prescribe Minimum Tenure, (ii) set up a mechanism akin to Civil Services Board for recommending transfer, and (iii) place in public domain the transfer policy. Accordingly, it has been decided to formulate a separate draft Transfer Policy for the employees of Central Silk Board.

In order to comply with the instructions of DOPT, it is therefore felt necessary to modify the transfer policy of CSB for effective and optimum use of available manpower. Accordingly, a Committee of Senior Officers was constituted to study the existing policy keeping in view the present setup of the organization, roles and responsibilities assigned to each unit, DoPT rules and regulations, Ministry’s guidelines etc.
The CSB employees are classified into 3 broad groups as under for the purpose of transfer:

GROUP-A
Post carrying Pay of Level 10 & above in the Pay Matrix (Earlier Grade Pay of Rs.5400/- in the scale of pay of Rs.15600-39100 in Pay Band-3 and above).

(Assistant Director / Scientist-B level and above)

GROUP-B
Post carrying Pay of Level 6 to 9 in the Pay Matrix (Earlier Grade Pay of Rs.4600/- and Rs.4200/- in the scale of pay of Rs.9300-34800 in Pay Band-2).

(Superintendent, Sr. Technical Assistant (Selection Grade), Assistant Superintendent / Assistant, Senior Technical Assistant / Technical Assistant & equivalent level)

GROUP-C
Post carrying Pay of Level 1 to 5 in the Pay Matrix (Earlier Grade Pay of Rs.2800/-, Rs.2400/-, Rs.2,000/-, Rs.1,900/- and Rs.1,800/- in the scale of pay of Rs.5200-20200 in Pay Band-1)

(Staff Car Driver Grade-I, Sr. Field Assistant, UDC, Field Assistant, LDC, Multi Task Staff, etc.)

2. Definitions

Family: Wife, Children including legally adopted children, step children and children taken as wards, Parents. This also includes the family as defined vide Ministry of Health and Family Welfare O.M.No.S-14025/29/89-MS dated 5.6.1990 and O.M. No.4-24/96-C&P-CGHS(P) dated 31.5.2007.

Employee spouse: This means spouse who is a paid employee in any Govt./ Public organization and not a self employed spouse.

Zone: A group of stations in the States coming under the area of responsibility of the zone in the zonal set up of Central Silk Board.
Station: It means any place where Central Silk Board Office is located. For this purpose, the entire district is treated as a Station irrespective of no of units located in the district.

Home Station: A station, nearest to the employee’s declared Home Town as mentioned in the service book or a station in employee’s state, where CSB office is located.

Tenure: A continuous stay at a station for a specific period as defined for different categories of employees for different stations after which an officer becomes liable to be transferred.

Service: Means the period for which a person has been holding charge of a post on a regular basis in the department.

Choice Station: The place where an employee desires to be posted, not necessarily his home station.

Zone classification:

The country can be considered as three Zones:-

Zone 1
Karnataka, Tamil Nadu, Andhra Pradesh, Telangana, Kerala and Maharashtra.

Zone 2
Jammu & Kashmir, Himachal Pradesh, Punjab, Haryana, Uttar Pradesh, Uttarakhand, New Delhi, Gujarat and Rajasthan.

Zone 3
North-Eastern States, West Bengal, Orissa, Madhya Pradesh, Chhattisgarh, Bihar, Jharkhand and Sikkim.
3. Applicability

This policy is applicable to the employees of Central Silk Board (including those working in Headquarter, ROs, Main Institutes or its field units).

4. Categories of Transfers

4.1. Transfer on Administrative Grounds.

i) On Functional requirement of the organization (which should be clearly spelt out).

ii) On Administrative exigencies e.g. Disciplinary action under Rule 14 of the CCS (CC&A) Rules 1965, Ongoing Vigilance proceedings against any officer/staff, wherein his posting at same station will be detrimental to the ongoing proceedings till the closure of Vigilance case.

iii) Notwithstanding anything contained in this policy, Govt. may, if considered necessary in public interest, transfer or post any officer/staff at any station or post.

4.2. Transfer on Completion of Tenure/ Repatriation.

i) On completing the Service tenure/ Répatriation.

4.3. Transfer on Compassionate Grounds.

i) Posting of Husband & Wife at the same station as per DoPT’s guidelines

ii) Request for transfer on Medical grounds will be considered based upon the recommendations of the Head of the unit/Director/ after due verification from a medical board, if deemed necessary.

iii) Physically challenged employee shall be considered for transfer as defined by DoPT. Preference will be given for persons suffering from terminal/ serious diseases like Cancer, kidney disorders/failures, open heart surgery requiring regular medical consultations.

iv) Employee due for superannuation within 02 years may request for the last posting at his choice station for consideration.
4.4. Transfer on Request.

i. Transfers on request from the employees will be considered subject to availability of vacancies provided the employee has served the minimum residency period.

ii. Request for mutual transfer should be applied online and the consent of Head of the institution(s) of both the officers/officials will be necessary. While doing so, Persons who have completed the targets assigned during the last financial year would be given preference.

iii. When transfer is at request, the employee in general shall not be eligible for TTA benefits/joining time, if the requests are on personal request / within the choice States.

iv. Mutual Transfer shall be considered only once in his/her life time i.e. only once in entire service.

5. Ceiling limits of Transfers in a year:

Maximum transfers in different cadres would be as follows:

<table>
<thead>
<tr>
<th>Group</th>
<th>Total transfers</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Not more than 5% of the actual working strength</td>
</tr>
<tr>
<td>B</td>
<td>Not more than 10% of the actual working strength</td>
</tr>
<tr>
<td>C</td>
<td>Not more than 10% of the actual working strength</td>
</tr>
</tbody>
</table>

6. Competent Authorities for Transfers

6.1. Transfer/posting of Staff/Officers of Central Silk Board

6.1.1. All transfers/postings of Employees of Central Silk Board shall be done by the Member-Secretary, Central Silk Board after considering proposals submitted by the Transfer Committee constituted for the purpose.
6.1.2. The following will be the composition of the Transfer Committees for Employees of CSB:

(A) FOR SCIENTIFIC STAFF
1. Director (Technical), Central Office, Bangalore - Chairperson
2. Director (Finance), Central Office, Bangalore - Member
3. Joint Director (Admin.), Establishment Section, Central Office, Bangalore - Member

(B) FOR TECHNICAL STAFF
1. Director (Technical), Central Office, Bangalore - Chairperson
2. Joint Secretary (Technical), Central Office, Bangalore - Member
3. Scientist-D, Training Division Head, Central Office, Bangalore - Member
4. Joint Director (Admin.), Establishment Section, Central Office, Bangalore - Member

(C) FOR ADMINISTRATIVE & ALLIED STAFF
1. Director, CSTRI, Bangalore - Chairperson
2. Joint Secretary (Technical), Central Office, Bangalore - Member
3. Joint Director (Admin.), Establishment Section, Central Office, Bangalore - Member
4. Joint Director (Admin.), Internal Audit, Central Office, Bangalore - Member

6.1.3. Proposals for transfers under this category will be submitted by the above Committees to the Member-Secretary, Central Silk Board, Bangalore along with recommendations. Further, officers whose own cases of transfer are under consideration may not be part of the committee.

6.1.4. The Transfer Committee(s) while giving its recommendation in any particular case(s), shall give due reasons/ justifications for the same, indicating clearly whether the recommendations are fully in accordance with the norms/ criteria/ guidelines enshrined in the Transfer Policy and/ or instructions issued by Govt. from time to time. Cases recommended in relaxation of the policy should be accompanied with justification. Each recommendation should be accompanied with complete past and present posting record of the officer concerned. Request transfers/cases not recommended by the Transfer Committee would also be sent to the competent authority along with reasons thereof. It would be the joint and several responsibilities
of the Chairman and members to ensure that recommendations of the Committee are in accordance with the provisions of this policy.

6.1.5. The Member-Secretary can also, for reasons to be recorded in writing, order suo moto transfers under this category or cancel/modify any transfer/posting order issued.

7. GENERAL POLICY:

7.1 GROUP-C:

i) To consider as far as possible only request postings and accommodate in one of the three States of choice/in the same zone.

ii) To make compulsory service for at least 3 years in one of the three States of choice/same zone other than Home State exempting only those whose age is above 55 years as on 1st April of the year of transfer.

iii) To ordinarily consider no requests from the employee for shifts below three years in normal places and 2 years in the North-East. To accommodate in the place of choice persons who had completed their tenure, those persons who have not served outside their native States in the last 10 years and who have more than 5 years to superannuate will ordinarily be considered for transfer.

iv) They will be accommodated in States which are one of the States indicated in their preference, if possible; if not to a State as close as feasible.

7.2 GROUP-B

i) Posting will as far as possible in one of the 3 States indicated by the Employee.

ii) In case of persons trained abroad in a line, the person will be deployed in that area as far as possible.

iii) Compulsory working for 3 years in a zone other than their native zone of the employee to be insisted upon. Exemption may be given only for those employees whose age is above 55 years as on 1st of April of the year of transfer.
iv) Maximum continuous stay in Board's Secretariat, in R&D in Main Institutes, Regional Sericulture Stations can be for a period of 10 years and thereafter to be deployed in Research Extension, Seed Production and other field units for at least 5 years and vice versa.

7.3GROUP-A

i) On a case to case basis depending on record of performance, training undergone, period spent in Home State, work in different Stations, capacity and needs of the Organisation transfer will be considered. Requests for transfers or non-transfers except in the case of persons who have served in the North East and who have less than five years to superannuate will not be accorded weightage.

ii) Compulsory working for at least one tenure in a zone other than their native zone of the employee to be insisted upon. Exemption may be given only for those employees whose age will be above 55 years as on 1st April of the year of transfer.

iii) While considering transfers under this category, including for request transfers, following factors will also be kept in mind:

(a) Every Group A Officer is expected to serve at least one tenure of 2 years in North-East/ Jammu & Kashmir/ such other difficult areas as notified by Govt. from time to time, in their entire career.

(b) All Group A officers shall be given a minimum tenure of 5 years (2 years in case of North-East and Jammu & Kashmir) and maximum tenure of 6years. All such officers who have completed the tenure during the second half of the year or will complete their tenure during the first half of the year shall be considered for 'transfer out' at the time of general transfers in April.

(c) To the extent possible, every Group A officer will be given a chance of at least one posting of 5 years' tenure in his home state/ zone during his entire service.
(d) Consideration of any specialized trainings, postings to specific places / retention at same locations will be considered as per requirement of the Board. In case of foreign trained persons/ trained in specific area within the country, efforts will be made as far as possible to deploy persons in the disciplines trained. However, maximum stay in such cases especially in Board’s secretariat/ Main Institutes/ Regional Officers will not exceed 10 years.

(e) No officer / scientist should serve in any particular station, whether in a single posting or different postings, whether at same level or at different levels for more the maximum period prescribed.

iv. Request postings of Group A officers at a choice station, whether his / her home district/ state/ zone, or otherwise, during the last two years of his superannuation can be considered subject to availability of vacancies at that station, administrative reasons and his / her record of earlier postings at such station. No officer can claim posting at choice station or home and District/ State/ Zone under this category as a matter of right.

vi. The Member-Secretary, Central Silk Board, Bangalore would also be free to order mid-term transfers at any time on other administrative exigencies in accordance with the guidelines/ instructions of Government/ CVC issued from time to time.

Notwithstanding anything contained in this policy, in particular in this para, the Member-Secretary, Central Silk Board, Bangalore may, if considered necessary, order transfers at any time of the year in relaxation of the policy/ norms and criteria stated in this para.

Note: Member-Secretary, CSB would be competent to relax any of the above stated criteria in extraordinary cases for reasons to be recorded in writing.
8. GENERAL NORMS:

i. Except for transfers/postings on administrative grounds due to vacancies arising during the course of the year or transfer on account of extreme medical grounds, or serious disciplinary ground cases or such other extraordinary reasons in public interest, the general transfers would be undertaken normally once in a year during the month of April, for which the process would be initiated during the month of December of the preceding year, during which the officers desirous of seeking transfers on request/compassionate grounds/medical grounds etc. can submit their applications for transfer to station of their choice, indicating 3 stations only in the order of preference. All requests received during the month of December of the preceding year, shall be processed on merits and in accordance with well laid down transparent and objective criteria/norms and proposals would be submitted to the Member-Secretary, Central Silk Board, Bangalore for transfer of Officers during the month of January. All general transfers/postings under this system shall be ordered during the month of March / April and officers concerned shall exchange charge during April within a maximum period of 30 days; from 1st April / date of order, whichever is later, failing which they shall be deemed to have been relieved from their existing place of posting in accordance with transfer/posting orders issued by the competent authority.

ii) Service Tenure:

The Transfer Policy envisages a fixed tenure at a station before consideration of any transfer as given below:

<table>
<thead>
<tr>
<th>Category</th>
<th>Minimum Service tenure for Transfer in general at a place</th>
<th>Minimum Service tenure for Transfer in general at any place in NE-Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group A</td>
<td>5 years</td>
<td>2 years</td>
</tr>
<tr>
<td></td>
<td>In case the Officer in Scientist category is associated with long term projects, the tenure shall be the project duration otherwise if assured by the Director of the Institute that the other investigators of the group can handle the works and that the absence of the officer would not affect the project progress, transfer can be effected.</td>
<td></td>
</tr>
<tr>
<td>Group B /C</td>
<td>3 Years</td>
<td>2 years</td>
</tr>
</tbody>
</table>
In case of specific recommendations / justifications by the respective Directors, The competent authority may consider retention of an employee at the same place of working for one year only to facilitate smooth transition of works in public interest. No extension/retention considerations beyond this will be considered.

iii) Those working in disturbed areas and units in tribal areas like BSM&TCs and those who have worked for over 3 years outside their native Zones will have preference over others in postings.

iv) Priority will be given for filling the vacant post in hard areas / north east/ J&K regions. Only after filling up the vacant post in above areas, posts in other areas will be filled. In the above scheduled areas, the tenure of stay will be 2 years [Ref: 8(ii)]. Seniority at the place of posting (minimum stay will be considered, i.e., person posted first will be transferred out first) shall be considered. The person transferred out will not be relieved till the replacement staff joins the place. However, this will not be applicable for persons transferred from one hard area/ north east/ J&K regions/scheduled areas to other hard area/ north east/ J&K regions/scheduled areas. The person transferred out to other places shall be relieved on expiry of the time limit specified in clause 9.16 of the policy.

v) Attempts will be made to give a posting to a place of choice or to a place which is close to the place of choice for those who are due for retirement within a period of 2 years.

v) Women employees will be posted as far as possible in one of the 3 States of choice.

9. Salient conditions:

9.1 Disciplinary action will be taken and will be recording made in the APAR, in the case of those employees who bring undue pressure as per the DOPT Guidelines issued from time to time.
9.2 When transfer is effected at request, the employee will not be eligible for Transfer Travelling Allowance/Joining Time irrespective of the duration of the stay at the place of posting.

9.3 Transfer on compassionate grounds viz, posting of husband and wife at the same station, medical reasons, physically challenged employees, employees who have mentally retarded children etc will also be considered along with general transfers, except for cases of serious medical emergencies or such other extraordinary compassionate reasons requiring mid-term transfers, which shall be considered on case to case basis on merits, for reasons to be recorded in writing, subject to availability of vacancies and without creating large scale displacement of other officers.

9.4 Any officer / official transferred from a place on disciplinary ground will ordinarily not be transferred again to the same place in his/her entire service.

9.5 In accordance with the general terms and conditions of the appointments, Government servants are liable to be transferred and posted at any place within India as well as outside India. Notwithstanding anything contained in this policy, transfer from any particular station/ to any particular station cannot be claimed as a matter of right. Transfers/ postings are the prerogative of Government/ competent authority. However, such decisions will be taken on merits in accordance with the laid down criteria/ norms mentioned in this policy. Wherever transfers/ postings are ordered in relaxation of the policy and/ or norms and criteria enshrined in this policy, due reasons for doing so shall be recorded by the competent authority.

9.6 Proposals for request transfer on compassionate grounds should be accompanied by complete details of the case and relevant documents.

9.7 Request for transfers should be submitted online in the CSB Website along with copies of supporting documents. A copy of the print out of the transfer request will also be submitted to the Central Office, CSB, Bangalore through proper channel. While forwarding such request, the Head of Office, will, in addition to
his recommendation, give relevant details with regard to pendency of any disciplinary/vigilance cases pending against such officer, punishments imposed in the last 3 years, adverse entries, if any, in the last 3 years' APAR/APRs, warning/advises issued in the last 3 years and such other relevant details, including verification of the facts/grounds stated in the application for seeking transfer on request.

9.8 While transferring on administrative reasons, the performance in last financial year will be one of the parameters for consideration.

9.9 Completion of project period or reorientation of unit or relocation of unit elsewhere will be a parameter for transfer.

9.10 Other things remaining same, while considering transfers on request, preference would be given to those who have school-going children, especially those studying in classes 10, 11 and 12, in particular daughters, and marriageable children, especially daughters, old parents with chronic ailments. Proposals/requests for transfer at a station where an officer has worked earlier, generally will not be entertained before 5 years period from the date of relief at the earlier station.

9.11 Transfer on compassionate grounds viz. posting of Husband & Wife at same station, physically challenged employees, posting of employees who have mentally retarded children and such other categories will be done, subject to availability of vacancies and other administrative exigencies, duly keeping in view the instructions issued by DoPT/Govt. from time to time. Transfers of both husband and wife in same place/unit on request will depend upon the administrative requirements of the office of choice. For physically handicapped candidates, persons with more than 40% disability will ordinarily not be transferred. However, the transfer will be effected on request/mutual requests.

9.12 In the event of closure, reorganization, reduction in posts, shifting of the whole or part of the unit, retirement of In-charge officers the tenure shall not be considered and change of station in such cases shall be compulsorily enforceable without reference to this transfer policy. In no unit deployment over the sanctioned posts will be considered. In case in any units where the strength
of staff is in different cadres is more than sanctioned, extra persons can be transferred as per the requirement of the office which needs to be justified. Transfer to any place normally will be on a sanction and vacant post only to avoid litigations.

9.13 Service tenure will be the criterion for considering the request for transfer on Repatriation. Any employee with more Service tenure will be considered first. In case Service tenure is equal then the employee with maximum transfers will be considered first.

9.14 Special concessions and service benefits as admissible to the staff/officers transferred to NE region as per the Government of India guidelines will be applicable.

9.15 An employee transferred out on promotion, has to join the new station within a month's time, if not, the promotion order will be deemed as cancelled. The employee is subject to general transfer as per the parameters laid down in this Policy.

9.16 Transfer/Posting orders will be implemented within the stipulated time frame to join the duties on transfer/posting. Staff transferred should be relieved by the In-charge of the unit maximum within 2 weeks of their transfer, failing which Central Office can issue stand relieved orders. Any deferments would be subject to approval of the Competent Authority.

9.17 The pay and allowance of the person on transfer after relieve will be drawn at the new place of posting only.

9.18 After relieved from the place to join to new place, any kind of leave will generally be sanctioned by the Central Office only and will be regularized at the new place of posting once the staff reports for duty.

9.19 Persons taking leave after relief not justified, and without prior approval by Central Office will be subject to Disciplinary action.

9.20 The officers to be posted as Head of the Unit would be generally senior to the officers posted as they will directly report to the next higher Officer.
9.21 In normal cases, the officers/in-charge officers should not be placed either on regular transfer or promotion in their home district. However, unmarried/ widow/ divorcee women staff can be considered for such transfer.

9.22 Staff posted in sensitive posts like Stores / Purchase Wings, etc of a unit will be transferred after completion of minimum tenure to ensure better internal control.

9.23 Staff facing allegation / charges on moral issues, should not be deployed at Executive / In-charge positions on transfer.

9.24 Transfers within the same Office / Central office / CSB Complex in any place will not be considered as transfer, but as local arrangement.

9.25 Mid-term transfers would be done by causing least displacement of existing officers.

9.26 All transfers during the season will be put on Board’s website to maintain transparency.

10. These guidelines would not confer any entitlement on the employees and the Management shall have discretion to transfer or retain persons to the best advantage of the Organisation, irrespective of the period spent by the person in a post or place.

xxxxx

[Signatures]

Assistant Director (Admin & Accts)
Central Silk Board
Ministry of Textiles, Govt. of India

Joint Director (Admin)
MEMORANDUM

Sub Constitution of Committee for processing request transfers of Administrative & Allied employees of Central Silk Board-regarding.

Horrible Supreme Court of India in its judgment dated 31/10/2013 in the Writ Petition (Civil) No.82 of 2011 in the case of T.S.R. Subramanian & Others Vs. Union of India & Others passed orders for maintaining transparency in the matters of transfer and postings of Officers and to ensure a fixed tenure of posting. It had also directed to constitute Civil Services Board to ensure fairness in these matters. Pursuant to the judgment, the Department of Personnel & Training, Government of India, Ministry of Personnel, Public Grievances & Pensions issued instructions in their Office Memorandum No.11031/10/2013-Estt.A dated 26/12/2013 and 09/01/2014 for implementation of the judgment dated 31/10/2013 of Honourable Supreme Court

It was stipulated by Department of Personnel & Training in their instructions that there should be a committee depending on the hierarchy of the service of the organisation to consider the posting and transfer of officers.

Accordingly, the Committee comprising the following is constituted for processing the transfer of Administrative & Allied employees of the Board to recommend proposals to the Member Secretary as per the guidelines contained in the existing Transfer Policy.

(i) The Director (Technical), Central Office, Central Silk Board, Bangalore - Chairperson

(ii) The Director (Finance), Central Silk Board, Bangalore - Member

(iii) The Joint Director (Admin), Establishment Section, Central Office, Central Silk Board, Bangalore. - Member

Contd..2/-
The Committee would be a recommendatory body only and final decision would rest with the undersigned.

The above Committee will be in force until a new Committee is constituted or till further orders are issued.

14-1-19

(R. R. Okhandiar)
Member Secretary

To:

1) The Director (Tech), CO, CSB, Bangalore
2) The Director (Finance), CSB, Bangalore
3) The JD (Admn), Establishment Section, CO, CSB, Bangalore

Copy to: Computer Section
MEMORANDUM

Sub: Constitution of Committee for processing request transfers of Scientific employees of Central Silk Board-regarding.

Hon'ble Supreme Court of India in its judgment dated 31/10/2013 in the Writ Petition (Civil) No.82 of 2011 in the case of T.S.R. Subramanian & Others Vs. Union of India & Others passed orders for maintaining transparency in the matters of transfer and postings of Officers and to ensure a fixed tenure of posting. It had also directed to constitute Civil Services Board to ensure fairness in these matters. Pursuant to the judgment, the Department of Personnel & Training, Government of India, Ministry of Personnel, Public Grievances & Pensions issued instructions in their Office Memorandum No.11013/10/2013-Estt.A dated 26/12/2013 and 09/01/2014 for implementation of the judgment dated 31/10/2013 of Hon'ble Supreme Court.

It was stipulated by Department of Personnel & Training in their instructions that there should be a committee depending on the hierarchy of the service of the organisation to consider the posting and transfer of officers.

Accordingly, the Committee comprising the following is constituted for processing the transfer of scientific employees of the Board to recommend proposals to the Member Secretary as per the guidelines contained in the existing Transfer Policy.

(i) The Director (Technical), Central Office, Central Silk Board, Bangalore - Chairperson

(ii) The Director, NSSO, Central Silk Board, Bangalore - Member

(iii) The Director, CSTRI, Central Silk Board, Bangalore (Only for PCT Scientists/Reeling & Spinning) - Member

(iv) The Joint Director (Admn), Establishment Section, Central Office, Central Silk Board, Bangalore. - Member

Contd..2/-
The Committee would be a recommendatory body only and final decision would rest with the undersigned.

The above Committee will be in force until a new Committee is constituted or till further orders are issued.

(R.R. Okhandiar)
Member Secretary

To:
1] The Director (Tech), CO, CSB, Bangalore
2] The Director, NSSO, CSB, Bangalore
3] The Director, CSTR, CSB, Bangalore
4] The JD (Admn), Establishment Section, CO, CSB, Bangalore

Copy to: Computer Section
MEMORANDUM

Sub: Constitution of Committee for processing request transfers of Technical/Field employees of Central Silk Board-regarding.

Hon'ble Supreme Court of India in its judgment dated 31/10/2013 in the Writ Petition (Civil) No.82 of 2011 in the case of T.S.R. Subramanian & Others Vs. Union of India & Others passed orders for maintaining transparency in the matters of transfer and postings of Officers and to ensure a fixed tenure of posting. It had also directed to constitute Civil Services Board to ensure fairness in these matters. Pursuant to the judgment, the Department of Personnel & Training, Government of India, Ministry of Personnel, Public Grievances & Pensions issued instructions in their Office Memorandum No.11013/10/2013-Estt.A dated 26/12/2013 and 09/01/2014 for implementation of the judgment dated 31/10/2013 of Hon'ble Supreme Court.

It was stipulated by Department of Personnel & Training in their instructions that there should be a committee depending on the hierarchy of the service of the organisation to consider the posting and transfer of officers.

Accordingly, the Committee comprising the following is constituted for processing the transfer of Technical/Field employees of the Board to recommend proposals to the Member Secretary as per the guidelines contained in the existing Transfer Policy.

(i) The Director (Technical), Central Office, Central Silk Board, Bangalore - Chairperson

(ii) The Joint Secretary (Tech), Central Office, Central Silk Board, Bangalore - Member

(iii) The Director, CSTRI, Central Silk Board, Bangalore (Only for Technical Assistant (Reeling & Spinning) & Assistant Technician) - Member

(iv) The Joint Director (Admin), Establishment Section, Central Office, Central Silk Board, Bangalore - Member

Contd 2/
The Committee would be a recommendatory body only and final decision would rest with the undersigned.

The above Committee will be in force until a new Committee is constituted or till further orders are issued.

(R.R. Okhandiar)
Member Secretary

To:

1] The Director (Tech), CO, CSB, Bangalore
2] The Joint Secretary (Tech), CO, CSB, Bangalore
3] The Director, CSTRI, CSB, Bangalore.
4] The JD (Admn), Establishment Section, CO, CSB, Bangalore

Copy to: Computer Sect.