Sir,

Sub: Inviting quotations for Supply of Plastic Trays for the new cold rooms at Cold Storage Plant, Hosur - reg

The Silkworm Seed Production Centre, NSSO, CSB, Hosur invites sealed quotations from interested parties for supply of Plastic Trays for the use of Silkworm DFLs preservation in Cold Storage Plant, Hosur. The technical specifications of Plastic Tray, fabrication works to be undertaken, Pictures of Plastic Tray and terms & conditions are enclosed for reference.

The quotation must be accompanied with Earnest Money Deposit amount of Rs. 55,000/- in the form of Demand Draft in favour of Director, NSSO, CSB payable at Hosur (TN). Further the sealed quotation shall be super-scribed as “QUOTATION FOR SUPPLY OF PLASTIC TRAYS” and the sealed bids should reach this office address on or before 25th February 2019 at 3.00 pm.

Quotations shall be opened on the same day at 3.30 pm in the presence of the representatives of the firms, who may wish to participate in the opening of the quotations.

The interested parties may visit the Cold Storage Plant, Hosur to know the scope of works to be carried out and quote their lowest rate and submit to this office before stipulated date & time.

Yours faithfully,

-sd-

SCIENTIST-D
Introduction

The Central Silk Board (CSB for short) is a statutory body constituted under the Act of Parliament. It works under the administrative control of the Ministry of Textiles, Govt. of India. The National Silkworm Seed Organization (NSSO for short) under CSB has entrusted with the mandate for production and supply of basic and hybrid seeds for promotion and development of silk industry in the country.

The Silkworm Seed Production Centre, NSSO, Hosur as part of its activities, proposes to procure Plastic trays for DFLs preservation in cold rooms, which are to be kept in the Egg Preservation Stands in newly installed Cold Rooms at Hosur.

The supplier is expected to examine technical specifications, terms & conditions thoroughly. Failure to furnish all information in every respect will be at the supplier’s risk and may result in the rejection of quotation. This invitation of quotations is open to all the eligible suppliers.

Purpose of Plastic Trays

Silkworm Disease free eggs are live materials which are produced in the form of loose eggs and these live materials are generally preserved in the form of thin layers spread on a sheet of paper in plastic trays. The larger sized trays of size 3 ft. x 2 ft. will be kept on the preservation stands specially designed for egg preservation.
**Detailed specifications of the proposed stands**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Size</strong></td>
<td>OD: 915 mm (L) x 600 mm (B) x 80 mm (H) ± 2%</td>
</tr>
<tr>
<td></td>
<td>ID: 890 mm (L) x 570 mm (B) x 72 mm (H) ± 2%</td>
</tr>
<tr>
<td><strong>Weight</strong></td>
<td>2.5 kg ± 100 g.</td>
</tr>
<tr>
<td><strong>Colours</strong></td>
<td>Blue &amp; Green</td>
</tr>
<tr>
<td><strong>Quantity</strong></td>
<td>1300 NOS</td>
</tr>
<tr>
<td><strong>Design</strong></td>
<td>• All Sides and Bottom Closed</td>
</tr>
<tr>
<td></td>
<td>• Single piece, Injection moulded.</td>
</tr>
<tr>
<td></td>
<td>• HDPE (High Density polyethylene) rearing crate with Double Wall to avoid twisting.</td>
</tr>
<tr>
<td></td>
<td>• Specially designed diamond bottom.</td>
</tr>
<tr>
<td><strong>Supply</strong></td>
<td>At Cold Storage Plant, CSGRC campus, Thally road, Hosur, Tamil Nadu</td>
</tr>
</tbody>
</table>

**Sample Pictures**

![Sample Pictures](image-url)
1. Fabrication, Supply of Plastic Trays in the cold rooms at CSP, Hosur as per the technical specifications and Picture.

2. The Plastic Trays have to be supplied to **Cold Storage Plant, CSGRC Campus, Thally road, Hosur – 635 109, Tamil Nadu**. Before submitting the bids, the Fabricator shall visit the place where the Plastic Trays are proposed to be supplied at Hosur to know more details/clarify any information in the respective addresses mentioned below. In this connection, the contact No. **04344 222686, 04344 276686**.

**DELIVERY SCHEDULE**

<table>
<thead>
<tr>
<th>Time schedule for Fabrication, Supply of Plastic Trays as per the specifications</th>
<th>30 days from the date of issue of work order.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destination / location</td>
<td><strong>Cold Storage Plant, CSGRC Campus, Thally road, Hosur – 635 109, Tamil Nadu.</strong></td>
</tr>
<tr>
<td>Quantity</td>
<td>1300Nos as indicated in specification.</td>
</tr>
</tbody>
</table>
Procedure for Submission

The process of tender shall involve submission of bids in **Two** parts namely **Technical bid** and **Financial Bid**:

**Technical Bid:**

The sealed technical bid enclosing the following should be submitted:

1. Demand draft towards EMD.
2. Technical bid form duly signed.
3. Sign and seal in all pages of tender document.
4. Copy of manufacturing license from appropriate authority, if applicable.
5. Copy of certificate of dealership/distributorship, if applicable.
6. Copy of the PAN card and income tax returns for the previous 3 financial years.
7. Copy of GST registration.
8. Copy of Work order executed during previous years.
10. Technical specifications of the product to be supplied in the form of literature, sketch, drawings etc.
11. Manufacturers must submit a certificate along with the application about the entire responsibility of their dealer in case the supply is to be made through dealer, etc.

The technical bid not in compliance with the above will be liable for rejection.

**Financial Bid:**

The Financial bid shall be submitted in the price schedule format.

The Technical and Financial Bids should be sealed by the bidder in separate covers appropriately super-scribing as "**Technical bid**" and "**Financial bid**" as the case may be. The sealed covers containing Technical bid and Financial bid are to be put in a bigger cover which should also be sealed and duly super-scribed on the cover as **"QUOTATION FOR SUPPLY OF PLASTIC TRAYS"**
Terms & conditions

1. The supplier/fabricator must have registered and should have sufficient experience in carrying out the fabrication works and capability to Supply the plastic trays. Registered certificate may be attached along with the quotation.

2. The bidder shall enclose documents showing their financial capabilities such as income tax returns, PAN card, annual turnover etc. to show their capability to perform the contract.

3. The interested parties may visit Cold Storage Plant, CSGRC Campus, Thally road, Hosur – 635 109, Tamil Nadu to see similar design plastic trays that are available to assess the actual work involved before submission of quotation.

4. The plastic trays to be supplied and workmanship should be as per our specifications and no compromise will be permitted under any circumstances.

5. Rates per tray and total price of the trays shall be quoted in the price schedule enclosed. Transportation charges for one tray and total trays to final destination shall be quoted separately.

6. Prices quoted by the party shall be fixed and valid during the performance of the contract and not subject to any variation on any account.

7. The fabrication of plastic trays shall be inspected by our representatives and sample of plastic tray shall be shown to them before commencement of entire plastic trays.

8. If any inspected plastic trays fail to conform to the specifications, the purchaser may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet the specification requirements free of cost to the purchaser.

9. The purchaser’s right to inspect, test, where necessary reject the plastic trays after the goods arrival at site shall in no way be limited or waived by the reason of the plastic trays having previously been inspected and passed by the purchaser of its representative prior to the plastic trays delivery.

10. Transportation of the plastic trays up to the final destination shall be the responsibility of the supplier.

11. It is the responsibility of the supplier to deliver at site i.e. Cold Storage Plant, CSGRC Campus, Thally road, Hosur – 635 109, Tamil Nadu.

12. The purchaser reserves the right at the time of award of contract to increase or decrease the quantity of plastic trays without any change in price or other terms & conditions.

13. Supply of Sub-standard materials will be rejected.
14. Rates quoted should be F.O.R destination and inclusive of all material cost, taxes, labour charges, conveyance charges etc. No further claims of whatsoever nature will be entertained.

15. Supply of plastic trays should be completed within 30 days from the date of placement of order.

16. Any defect arising out of faulty fabrication or use of Sub-standard material or workmanship shall be replaced or rectified by the supplier at his own cost.

17. No cash/advance payment will be made. Bill of cost will be settled in full after satisfactory completion and delivery of plastic trays at Cold Storage Plant, CSGRC Campus, Thally road, Hosur – 635 109, Tamil Nadu.

18. Quotation must be accompanied with E.M.D amount of Rs. 55,000/- (Rupees fifty thousand only) in the form of Demand draft in favour of the Director, NSSO, CSB payable at Hosur which will not carry any interest.

19. Quotation without EMD will be rejected summarily.

20. In case of MSME registered firm, exemption for EMD shall be permitted by enclosing the copy of registration certificate along with the technical bid.

21. E.M.D of the un-successful bidder will be refunded after issue of work order to the successful firm.

22. Within 10 days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the Performance Security equivalent to 5% of the total Contract value, in the form of Bank Guarantee. The bank guarantee issued by any Nationalized or Foreign bank located in India shall be accepted by the Purchaser and shall be valid till three months after the supply of plastic trays;

23. The Bank Guarantee towards the performance security shall be drawn in favour of “Director, NSSO, CSB payable at Hosur”

24. The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier’s failure to complete his obligations under the Contract;

25. The Bid Security will be discharged within 15 days, after receipt of the Performance Security;

26. Failure of the successful Bidder to furnish Performance Security within the prescribed time shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event, the Purchaser may make the award to the next lowest evaluated bidder or call for new bids;
27. The Performance security will be discharged by the Purchaser and returned to the Supplier after three months of completion of the supply obligations, including any warranty obligations under the contract.

28. The quotations submitted shall have validity period of 180 days from the date of opening of quotations.

29. All the sealed quotations shall be super-scribed as “QUOTATION FOR SUPPLY OF PLASTIC TRAYS” and addressed to the Scientist D, Silkworm Seed Production Centre, National Silkworm Seed Organization, Central Silk Board, No.95 Sipcot Industrial Complex, Hosur-635 126.

30. The last date for submission of sealed quotations at this office will be 3.00 pm on 25th February 2019.

31. The purchaser will open the quotations in the presence of representatives of the firms who may wish to participate in the quotation opening at 3.30 pm on 25th February 2019 at Silkworm Seed Production Centre, National Silkworm Seed Organization, Central Silk Board, No.95 Sipcot Industrial Complex, Hosur-635 126. The supplier’s representatives who are present shall sign a register evidencing their attendance.

32. The quotation must be received by the purchaser at the address specified not later than 3.00 pm on 25th February 2019. In the event of the specified date for submission of quotations being declared as holiday for the purchaser, the quotations will be received up to the appointed time on the next working day.

33. The envelope shall indicate the name and address of the party to enable the quotation to be returned unopened in case it is declared “late”.

34. If the envelopes are not sealed and marked as required, the purchaser will assume no responsibility for the quotation misplacement.

35. The quotation received by e-mail, facsimile will be summarily rejected.

36. The quotation shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the firm, in which case such corrections shall be initiated by the person or persons signing the quotation.

37. The purchaser may, at its discretion, extend the deadline for submission of quotations by amending the documents in which case all rights and obligations of the purchaser and parties previously subject to the deadline will thereafter be subject to the deadline as extended.

38. Quotations received after the due date/time will not be entertained.

39. Plastic trays shall be delivered within the time schedule specified by the purchaser. An unexcused delay by supplier for delivering the plastic trays will forfeiture of its
EMD amount, imposition of liquidated damages and/or termination of the contract for default.

40. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter the conditions, impeding timely delivery of the goods and performance of service, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s) as soon as practicable after receipt of supplier’s notice, purchaser shall evaluate the situation and may at its discretion extend the supplier’s time and performance.

41. **Liquidated Damages:**

Subject to Force majeure, if the supplier fails to deliver and assemble any or all of the stands within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed goods for each week of delay until actual delivery up to a maximum deduction of 10% of the delayed goods.

42. **Scientist D, Silkworm Seed Production Centre, Hosur** reserves the right to accept or reject any or all quotations without assigning any reason, whatsoever and in case any dispute, the decision of the **Scientist D, Silkworm Seed Production Centre, Hosur** will be final and binding on them.

-Sd-

SCIENTIST D
TENDER FORM FOR THE SUPPLY OF: PLASTIC TRAYS

“PLEASE CAREFULLY GO THROUGH THIS DOCUMENT AND ENSURE COMPLIANCE. THE NON-COMPLIANCE OF ANY CONDITION MAY MAKE YOUR OFFER INVALID”

PART-A: Technical Bid

Please furnish the following information in this part so as to enable the panel to decide about the qualification in the Technical Bid. Necessary valid documents/certificates from the appropriate authority must be attached sequentially in support of statement.

Tenderer’s reference No. : ___________________________ Date: ________________

1. Tender for the supply of : ________________________________________________

2. Name of the Tenderer : ________________________________________________

3. Address : ____________________________________________________________

   (a) Telephone No. .................. (c) Fax No. ..................

   (b) Mobile No. ...................... (d) E-mail ......................

4. E.M.D amount of Rs. 55,000/- (Rupees fifty thousand only) in the form of Demand draft in favour of Director, NSSO, CSB payable at Hosur must be attached with the technical bid.

   EARNEST MONEY IN THE FORM OF CHEQUE WILL NOT BE ACCEPTED.

   IMPORTANT: TECHNICAL BID RECEIVED WITHOUT EARNEST MONEY (EMD) WILL BE REJECTED.

   (a) EMD Amount : Rs. ______________________

   (b) Demand Draft/Bankers cheque No. & Date : ____________________________

   (c) Name of the Bank drawn on : _________________________________________

   (d) In favour of : Director, NSSO, CSB payable at Hosur.
5. Status of the applicant : ................................................................
   (Whether original manufacturer / authorizer distributor/ authorized dealer.
   As per tender notice, certificate must be submitted from appropriate authority)

6. Manufacturing license No. & Date : ..............................................

7. GST registration Copy : ..............................................................

8. Copy of PAN : .......................................................................... 

9. ISO/ISI award letter No. : .........................................................
   (In case it is awarded to the firm)

10. Copy of the IT returns & Annual turn over for previous 3 years : ................................................................

11. Details of similar item supplied to Central Govt.
   State Govt. Departments/Govt. undertakings/
   Autonomous Bodies/Statutory Bodies/Public Sector
   Organizations or any other reputed companies during
   Previous years (copy of supply order must be enclosed) :

12. Declaration that the firm /Tenderer is not Blacklisted by any
   Department of Central/State Govt. /PSUs or any public institution
   owned by Central/State Govt.

13. Please enclose separately the technical specifications (without rates) of the
   product with literature/brochure about the product, for which tender rates are submitted.

Place: SIGNATURE OF THE BIDDER WITH SEAL

Date:
## PRICE SCHEDULE

<table>
<thead>
<tr>
<th>#</th>
<th>Size of the Plastic Trays in millimeter ( (L \times B \times H) )</th>
<th>Qty.</th>
<th>Rate for one Tray ( (\text{In Rs.}) )</th>
<th>Rate for Total Trays ( (\text{In Rs.}) )</th>
<th>GST ( (\text{In Rs.}) )</th>
<th>Total Amount ( (\text{In Rs.}) )</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>All sides &amp; bottom closed OD – 915 mm ((L)) x 600 mm ((B)) x 80 mm ((H)) ID – 890 mm ((L)) x 570 mm ((B)) x 72 mm ((H)) (as per picture &amp; as per detailed technical specifications mentioned)</td>
<td>1300 Nos</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Transportation charges if any</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PRICE =** Sl. No. \((1)\) + \((2)\) = 

**TOTAL BID PRICE IN RUPEES AND WORDS:**

........................................................................................................................................................................
........................................................................................................................................................................
........................................................................................................................................................................

Note:
In Case of discrepancy between unit price and total price, the unit price shall prevail.

Place: \[\text{SIGNATURE OF THE BIDDER WITH SEAL}\]

Date: