NOTE

Sub: CCS (Conduct) Rules, 1964 – Revision in limit for intimation in respect of transactions in sale and purchase of shares, securities, debentures, etc. - regarding.

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Please find enclosed a copy of the Office Memorandum No. C-30011 / 2 / 2019-Vig. Dated 20-03-2019, received at the Central Silk Board, Bangalore (Vigilance Section) from the Ministry of Textiles (Vigilance Section), Govt. of India, New Delhi on the above subject.

It may please be ensured that the said Office Memorandum is posted on the CSB’s Website and also that, in addition, it is forwarded to all the Board’s Research Institutes / Research Stations (through e-mail).

Encl: As above.

To:

The Deputy Director (Computer), Central Office, CSB.

(DR. RAKESH KUMAR MISHRA)
DIRECTOR /
CHIEF VIGILANCE OFFICER

12-04-2019
No.C-30011/2/2019-Vig
Government of India
Ministry of Textiles
(Vigilance Section)

Udyog Bhavan, New Delhi
20 March, 2019

OFFICE MEMORANDUM

Subject: CCS (Conduct) Rules, 1964 – Revision in limit for intimation in respect of transactions in sale and purchase of shares, securities, debentures etc.

The undersigned is directed to enclose herewith a copy of DOP&T's O.M.No.11013/6/2018-Estt.A-III dated 07.02.2019 on the above mentioned subject for information and compliance.

(R.K. Singh)
Under Secretary (Vigilance)
Tele: 2306 2341

Encl: As above

To

1. All the Organizations under Ministry of Textiles - As per list enclosed.
2. All officers/officials of Ministry of Textiles (Main)
List of Organizations under the Ministry of Textiles

1. DC(Handloom), Udyog Bhavan, New Delhi
2. DC(Handicraft), West Block – VII, RK Puram, New Delhi.
4. Jute Commissioner, MSO Building, E & F Wing, CGO Complex, D-I Block, Sector-A, Salt Lake City, Kolkata
5. CEO, Birds Jute Export Limited, Chartered Bank Building, 4 Netaji Subhash Road, Kolkata -1
6. Vigilance Officer (Part-time), British India Corporation Limited, Southerland House, Civil Line, PB No.77, Kanpur, (U.P.)
7. CVO, Central Cottage Industries Corporation of India Limited, Jawahar Vypar Bhavan, 1, Tolstoy Marg, New Delhi-1
8. CVO, Cotton Corporation of India, Kapas Bhavan, Plot No.3/A, Sector –10, CBD Belapur, Navi Mumbai-14
9. CVO, Handicrafts and Handlooms Exports Corporation of India Limited, Jawahar Vypar Bhavan Annex, 1 Tolstoy Marg, New Delhi-1
10. Vigilance Officer (Part-time), Jute Corporation of India Limited, 15-A, Nelli Sengupta Sarani, CMC Building, 7th Floor, Kolkata
11. Vigilance Officer (Part-time), National Handlooms Development Corporation Limited, Vikas Deep, 10th & 11th Floor, Station Road, PB No.429, Lucknow-1 (UP)
12. CVO (Part-time), National Jute Manufactures Corporation, Chartered Bank Building, 2nd Floor, 4 Netaji Subhash Road, Kolkata-1
13. CVO, National Textile Corporation Limited, Scope Complex, Core-IV, 7, Lodhi Road, New Delhi-23
14. Vigilance Officer (Part-time), Central Wool Development Board, High Court Coloney, Ratanada, Jodhpur-11
15. Director, Sardar Vallabhbhai Patel Institute of Textiles Management, PB No.1533, Avinashi Road, Peelamedu, Coimbatore
16. CVO (Part-time), Central Silk Board, PB No.6835, CSB Complex, Hosur Road, Madiwala, Bangalore-68
17. Vigilance Officer (Part-time), National Jute Board, 3-A, Park Plaza, 71 Park Street, Kolkata-16
18. CVO (Part-time), Textile Committee, P. Balu Road, Prabha Devi Chowk, Prabha Devi, Mumbai-25
19. CVO, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-16.
OFFICE MEMORANDUM

Date: 07.02.2019

Subject: CCS (Conduct) Rules, 1964 – Revision in limit for intimation in respect of transactions in sale and purchase of shares, securities, debentures etc.

The undersigned is directed to refer to this Department's O.M. No. 11013/6/91-Ests.(A) dated 08.04.1992 prescribing the following limit of transactions in shares, securities, debentures or mutual funds scheme, etc. for intimation to Government in a prescribed format:

(i) **Group ‘A’ and ‘B’ Officers** – If the total transaction in shares, securities, debentures or mutual funds scheme etc. exceeds Rs. 50,000/- during the calendar year.

(ii) **Group ‘C’ and ‘D’ Officers** – If the total transaction in shares, securities, debentures or mutual funds scheme etc. exceeds Rs. 25,000/- during calendar year.

2. Sub-rule (1) of the Rule 16 provides that no Government servant shall speculate in any stock, share or other investment. It has also been explained that frequent purchase or sale or both, of share, securities or other investments shall be deemed to be speculation within the meaning of this sub-rule. But, the occasional investments made through stock brokers or other persons duly authorized and licensed or who have obtained a certificate of registration under the relevant laws is allowed in this rule. With a view to enable the administrative authorities to keep a watch over such transaction, it has been decided that an intimation may be sent in the enclosed proforma to the prescribed authority in respect of all Government servants, if the total transactions in shares, securities, debentures, mutual funds scheme, etc. exceeds **six months’ basic pay of Government servant** during the calendar year (to be submitted by 31st January of subsequent calendar year).

Contd..
3. It is also clarified that since shares, securities, debentures, etc. are treated as movable property for the purpose of Rule 18(3) of CCS(Conduct) Rules, 1964, if an individual transaction exceeds the amount prescribed in Rule 18(3), the intimation to the prescribed authority would still be necessary. The intimation prescribed in para 2 above will be in addition to this, where cumulative transaction(s) i.e. sale, purchase or both in shares, securities, debentures or mutual funds, etc. in a year exceed the limits indicated in para 2 above.

4. This Office Memorandum issues in supersession of Department’s O.M. No. 11013/6/91-Ests.(A) dated 08.04.1992.

5. In so far as the personnel serving in Indian Audit and Accounts Department are concerned, these instructions are being issued after consultation with the Comptroller and Auditor General of India.

6. All Ministries/Departments are requested to bring these instructions to the notice of all concerned authorities under their control.

7. Hindi version will follow.

(Satish Kumar)
Under Secretary to the Govt. of India

To

The Secretaries of All Ministries/Departments
(as per the standard list)

Copy to:
1. President’s Secretariat, New Delhi.
2. Vice-President’s Secretariat, New Delhi.
3. The Prime Minister’s Office, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
7. The Secretary, Central Vigilance Commission
8. The Secretary, Union Public Service Commission, New Delhi.
9. The Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.

Contd..
14. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
15. CVOs of all Ministries/Departments.
16. ADG (M&C), Press Information Bureau, DoP&T
17. NIC, Department of Personnel & Training, North Block, New Delhi [for uploading the same on the website of this Ministry under the Head Notifications >> OMs & Orders >> Establishment >> CCS (Conduct)Rules & What's New]
18. Hindi Section, DoP&T

(Satish Kumar)

Under Secretary to the Govt. of India
Proforma for intimation under Rule 18(4) of CCS (Conduct) Rules, 1964 for transactions in shares, securities, debentures, investment in mutual fund schemes, etc.

1. Name of the Government servant: ____________________________
   (a) Designation: __________________
   (b) Service to which belongs: __________
   (c) Employee No./Code No.: __________

2. Scale of Pay and present pay: ____________________________

3. Details of each transaction made in shares, securities, debentures, mutual funds scheme, etc. during the calendar year: ____________________________

4. Particulars of the party/firm with whom transaction(s) is made:
   (a) Is party related to the applicant? ____________________________
   (b) Did the applicant have any dealings with the party in his/her official capacity at any time or is the applicant likely to have any dealings with him in the near future? ____________________________

5. Source(s) from which financed:
   (a) Personal savings.
   (b) Other sources giving details

6. Any other relevant fact which applicant may like to mention.

Declaration

I hereby declare that the particulars given above are true.

Place: ____________________________
Date: ____________________________

Signature
Designation