CIRCULAR

Sub: Forwardal of DoPT Office Memorandum on grant of revised Cash Handling and Treasury Allowance based on the recommendations of 7th Central Pay Commission – regarding

A copy of the Office Memorandum No.4/6/2017-Estt. (Pay-II) dated 18.01.2019 issued by the Department of Personnel & Training, Govt. of India on grant of Cash Handling and Treasury Allowance to the Central Government employees to Central Government Servants based on the recommendations of 7th Central Pay Commission is enclosed, which is self-explanatory.

2. The Cash Handling and Treasury Allowance shall be admissible at the following rates w.e.f. 01.07.2017 subject to the conditions stipulated in the above cited DoPT O.M.:–

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Amount of average monthly Cash handled (in Rs.)</th>
<th>Revised rates of Cash Handling and Treasury Allowance (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>&lt;= 5 lakh</td>
<td>700</td>
</tr>
<tr>
<td>2.</td>
<td>Over 5 lakhs</td>
<td>1000</td>
</tr>
</tbody>
</table>

3. Since all the CSB Units are either making all payments / disbursement towards salary, wages, etc. through PFMS or by other mode of payment such as RTGS/NEFT/Bank Transfer, etc., the admissible Cash Handling and Treasury Allowance as per the above cited DoPT O.M. may be extended, where such mode of transfer is not available, depending upon the actual disbursement of cash, with the approval of the Competent Authority. The Cash Handling and Treasury Allowance granted to the employee should be reviewed every financial year.

4. Necessary action may be taken to implement the above said DoPT O.M. accordingly.

5. This issues with the approval of the Competent Authority.

To:
All the CSB units (as per the list enclosed).
परिपत्र

विषय: 7वें केन्द्रीय वेतन आयोग की सिफारिशों के आधार पर संशोधित नकद संबंध एवं कोष भता प्रदान करने के मामले में कार्यक्रिया एवं प्रशिक्षण विभाग का कार्यान्वयन जानान अभ्यंतर करने के संबंध में।

7वें केन्द्रीय वेतन आयोग की सिफारिशों के आधार पर कर्मचारियों एवं केन्द्रीय सरकार के सेवकों को नकद संबंध एवं कोष भता प्रदान करने के मामले में कार्यक्रिया एवं प्रशिक्षण विभाग द्वारा जारी किया गया कार्यान्वयन सं. 4/6/2017-स्था.(वेतन-III) दिनांक 18.01.2019 की प्रति संलग्न है जो कि स्वतः स्फटत है।

2. नकद संबंध एवं कोष भता संचालन विभागों द्वारा दिनांक 01.07.2019 से उपयुक्त कार्यक्रिया एवं प्रशिक्षण विभाग के कार्यान्वयन जानान में उल्लिखित शर्तों के अनुसार स्वीकार किया जाएगा।

<table>
<thead>
<tr>
<th>क्रम. सं.</th>
<th>माह में नकद संबंध की गई औसत राशि (र.)</th>
<th>नकद संबंध एवं कोष भता की संशोधित दर (र.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>&lt;= 5 लाख</td>
<td>700/-</td>
</tr>
<tr>
<td>2</td>
<td>5 लाख से अधिक</td>
<td>1,000/-</td>
</tr>
</tbody>
</table>

3. यदि सभी केंद्रीय रेशम बोर्ड वेतन आदि के प्रति सभी भुगतान/संबंधित पीएमएस या आरटीजीएस/एनआईएक्टी बैंक व्यावसायिक आदि अन्य भुगतान पद्धति के माध्यम से किया जा रहा है, तो इस प्रकार सुविधा उपलब्ध नहीं है, नकद के व्यावसायिक संबंधित के आधार पर, संक्षिप्त प्राधिकारी के अनुमोदन के साथ उपयुक्त कार्यक्रिया एवं प्रशिक्षण विभाग का कार्यान्वयन जानान के अनुसार स्वीकार किया जाएगा। कर्मचारियों को प्रदान किया गया नकद भता संबंध एवं कोष भता हर वित्तीय वर्ष संशोधित किया जाना है।

4. तदनुसार उपयुक्त कार्यक्रिया एवं प्रशिक्षण विभाग का कार्यान्वयन जानान के लिए आवश्यक कार्यवाह की जाए।

5. संक्षिप्त प्राधिकारी के अनुमोदन से यह परिपत्र जारी किया जाता है।

(जुलैयन हीर्वियार)
संस्था निदेशक (प्रशा.)
OFFICE MEMORANDUM

Subject: - Implementation of the recommendations of Seventh Central Pay Commission - Cash Handling and Treasury Allowance -reg.

Consequent upon the decision taken by the Government on the recommendations of the Seventh Central Pay Commission vide Department of Expenditure's Resolution No. 11-1/2016-IC dated 06.07.2017, Cash Handling Allowance and Treasury Allowance have been subsumed in 'Cash Handling and Treasury Allowance'. The President is now pleased to decide that Cash Handling and Treasury Allowance shall be admissible to Central Government employees at the following rates subject to conditions mentioned in subsequent paras:

<table>
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<th>Amount of average monthly Cash handled (in Rs.)</th>
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2. The powers to grant Cash Handling and Treasury Allowance remain delegated to the Ministries and Head of Departments who, at their discretion, may appoint Junior Secretariat Assistants / Senior Secretariat Assistants / Assistant Section Officers / officials holding substantive post up to level 7 of Pay Matrix, to perform the duties of Cashiers. The grant of Cash Handling and Treasury Allowance shall be subject to the following conditions:

(i) The amount of Cash Handling and Treasury Allowance to be granted will depend on the average amount of monthly Cash disbursed, excluding payment by cheques/drafts/ECS/online payments/other modes where cash handling in physical form is not involved.

(ii) The Ministry or Head of the Department concerned should certify, on the basis of the previous financial year's average, the amount of Cash disbursed and sanction the rate of Cash Handling and Treasury Allowance appropriate to that quantum. The average amount of Cash disbursed should be arrived at by taking the total amount shown as disbursed in the Cash Book reduced by the items disbursed in the form of cheques/R.T.Rs/Drafts/ECS/online payments/other modes where cash handling in physical form is not involved, etc.

(iii) The Cash Handling and Treasury Allowance granted to the official should be reviewed every financial year.

conid-
(iv) Every official, who is appointed to work as Cashier, unless he is exempted by the competent authority, should furnish security in accordance with the provisions contained in Rule 306 (1) to 306 (4) in Chapter 12 of the General Financial Rules, 2017 as amended from time to time.

(v) The Cash Handling and Treasury Allowance is to be granted from the date of issue of order of appointment as Cashier or from the date of furnishing security, whichever is later.

(vi) Not more than one official should be allowed the Cash Handling and Treasury Allowance in an office/Department.

(vii) Sanction in each case should invariably be issued in the name of the person who is appointed to do the Cash work and for whom the Cash Handling and Treasury Allowance is sanctioned.

(viii) In cases of Cashier appointed on direct recruitment/promotion to such a post in terms of provision of RR's, no Cash Handling and Treasury Allowance will be admissible. Further, where there are sufficient number of Cashiers in various Grades to constitute a viable cadre in a Deptt./Organisation, then the post of Cashiers would not carry any Cash Handling and Treasury Allowance.

(ix) The Cash Handling and Treasury Allowance will not be admissible to Senior Secretariat Assistants cum Cashiers as Cash Handling is part and parcel of the duties of this post.

3. In the case of a newly created office, where it is not possible to observe all the conditions quoted above, Ministries and Heads of Departments may themselves grant Cash Handling and Treasury Allowance to Cashiers during the first year of existence on the basis of the estimated average monthly cash disbursements. The other conditions quoted in para (2) above will, however, apply.

4. Any relaxation of the above terms and conditions will require the prior concurrence of the Department of Personnel & Training.

5. These orders shall be effective from 01.07.2017.

6. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders are being issued after consultation with the Comptroller and Auditor General of India.

Under Secretary to the Government of India
Telephone No.: 011-23040489

To

All Ministries / Departments of the Government of India as per standard list.