CIRCULAR

Sub: Implementation of Board’s decision on matters pertaining to Farm Workers – Reg.

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I am directed to convey the approval of Board in its 136th meeting held on 02.08.2019 for the following issues related to Farm Workers:

1. **Revision of Disturbance Allowances to Farm Workers shifted from one unit to another**:

   a) The Board is pleased to enhance the disturbance allowance to three times the existing respective disturbance allowance in respect of transfer/shifting of Farm Workers one unit to another.

   b) Further the Farm Workers will be entitled for reimbursement of state transport bus fare (ordinary bus)/second class sleeper rail fare for self and family.

   c) The disturbance allowance & reimbursement will be applicable in respect of transfer/shifting of Farm Workers in public interest, however no disturbance allowance etc. will be payable when the shifting is on the request of FW

2. **Appointing Authority and the Authority to accept the Resignation for Farm Workers.**

   a) The Member Secretary is the competent authority to approve engagement for all category of Farm Workers and the Director of concerned Research Institutes are delegated the powers to accept the notice of cessation of service by the Farm Workers.

   b) The description of post provided in the table at clause 17.1 in chapter 17 at page 46 of the Labour Manual is amended to read as “Any category of Farm Worker”

3. **Change of Name of Farm Workers:**

   a) The procedure contained in DoPT OM.No.19016/1/87-Esst(A) dated 12.03.1987 and as amended from time to time for Change of Name by any category of Farm Workers is adopted.
4) **Change in Date of Birth of Farm Workers**

   a) The procedure contained in DoPT OM.No.1907/1/2014-Esst(A-IV) dated 16.12.2014 and as amended from time to time for “Change of Date of Birth” by any category of Farm Workers is adopted.

5) **Competent Authority to approve proposal for Shifting /transfer of farm Workers:**

   a) The Member Secretary shall be the Competent Authority to grant approval for shifting/transfer of all farm workers, be it inter or intra Institutes.

6) **General Guidelines:**

   a) The above decisions of the Board come into force w.e.f. 21-08-2019 and are to be followed scrupulously, uniformly and deviation, if any, will be viewed seriously.

   b) Clarifications, if any, may be sought from Central Office.

   c) The Director’s are requested to circulate these instructions to all the nested units functioning under their administrative control for uniform application and adoption.

   d) The OM’s mentioned herein above may be downloaded from DoPT website and the procedure contained therein may be followed.

   e) The word Farm Workers appearing intermittently herein above includes all categories viz: Time Scale Farm Worker, Skilled Farm Workers and Skilled Farm Workers with TSS.

   f) The Labour Manual -2012 is being updated to incorporate the above and various other amendments from time to time and the revised copy will be sent soon.

   This issues with the approval of the Member Secretary.

   (D. S. Dahiya)

   Assistant Director (Law).

   To

   All the Director’s, Regional Offices & Units of CSB.

   Copy to:

   I. Joint Director (Finance), Central Silk Board,

   II. Joint Director(Admn), Central Silk Board,

   III. DD (Computers) to upload on CSB website under circulars.

   (D. S. Dahiya)

   Assistant Director (Law).