To,

The Main Research Institute of CSB &
Regional Offices/Independent Units/Central Office

Sir/Madam,

Sub. : Consolidated Revised Guidelines on the measures to be taken by Ministries/Department of Government of India, State/UT Governments and State/UT authorities for containment of COVID-19 in the country – Completion of Disciplinary proceeding through Video Conferencing in the wake of COVID-19 Pandemic – regarding

Please find enclosed herewith the Order No. F.11012/03/2020-Estt.A-III dated 5th August, 2020 issued by the Ministry of Personnel, Public Grievances and Pensions, Dept. Of Personnel & Training, Govt. of India, New Delhi for containment of COVID-19 in the country, which are self explanatory for strict compliance.

Yours faithfully

Encl. As above.

(Julian Tobias)
Joint Director
OFFICE MEMORANDUM

Subject: Completion of Disciplinary proceeding through Video Conferencing in the wake of COVID-19 pandemic – reg.

The undersigned is directed to say that it has come to the notice of this Department that due to outbreak of Corona virus (COVID-19) pandemic, the Disciplinary Inquiry proceedings are being deferred/delayed. In this regard, attention is invited to the para-10 of DoPT's OM No. 142/40/2015-AVD.I dated 15.09.2017 vide which it was stated that –

"The Inquiry Officer shall conduct the inquiry proceedings at a location taking into account the availability of records, station/place where the misconduct occurred as well as the convenience of the witnesses/ PO etc. Video Conferencing should be utilized to the maximum extent possible to minimize travel undertaken by the IO/PO/CO. The cadre controlling authorities will facilitate necessary arrangements for the Video Conferencing."

2. It is hereby reiterated that the authorities concerned may conduct the disciplinary proceedings with the aid of Video Conferencing, subject to the condition that principles of natural justice are fully adhered to, while conducting the proceedings through such digital mode.

(Satish Kumar)
Under Secretary to the Government of India

1. All the Ministries/Departments, Government of India
2. PMO/Cabinet Secretariat
3. PS to Hon'ble MOS (PP)
4. PSO to Secretary (Personnel)
5. Sr. Technical Director, NIC, DoP&T