Sir,


Competitive sealed quotations are invited from the interested parties to supply the Farm Yard Manure as per the specifications mentioned below for the use of this centre.

**FARM YARD MANURE: to supply 20.00 Metric Tons during May/June, 2019**

(The Farm Yard Manure/ decomposed cow dung should be of not more than 30% of moisture and free from soil, sand, stones, plastic materials, other foreign objects etc. The rate should include the loading, unloading, transportation and the weighment of the load with weight slip at the time of supply).

**TERMS AND CONDITIONS:**

1. The successful bidder should be ready to supply the Farm Yard Manure in the month stated above, at the same rate quoted by him. He should produce the Farm Yard Manure weighment slip for the conformity of the quantity supplied.

2. The rates should be excluding taxes and other Govt. levies. The taxes and other Govt. levies should be mentioned separately with % where such taxes are applicable.

3. The quotations must contain the detailed information on the quantity, quality, loading/ unloading and transportation charges etc.,

4. The envelope containing quotations should be sealed and supercribed as “Quotations for supply of FARM YARD MANURE” and the envelope received without the superscription and seal will be summarily rejected.

5. The last date and time for receipt of the quotations is **04-06-2019 till 3.00 PM** and the quotations received after the due date and time will be rejected.
6. The quotations will be opened on the same date i.e. on **04-06-2019 at 4.00 PM** at this office, in presence of the tenderers or their authorized representative who desire to be present.

7. The payment will not be made either in cash or in advance. The party interested to quote the rates should supply the FARM YARD MANURE on credit basis.

8. The rates quoted by the party must be valid up to 120 days.

9. The payment of the bill will be settled promptly but only on receipt of the material as specified above and the material will be rejected if found not in accordance with specifications.

10. The undersigned reserves the right to accept or reject in full or any part of the quotations without assigning any reason thereof.

**NOTE:** Closing date for receipt of quotations is **04-06-2019 AT 3.00PM**
Opening date and time of quotations is **04-06-2019 AT 4.00PM**

Yours faithfully,

**SCIENTIST-D & HEAD**