To,

Sir,

Sub: Quotation for engaging certification agency for ISO 9001:2015 Certificate for units located in Karnataka, Tamil Nadu, Andhra Pradesh and Kerala - Reg,

=00= 

Silkworm Seed production Centres (SSPCs) located at Chintamani, Malavalli Ramanagaram and Vijayapura in Karnataka, Hosur and Dharamapuri in Tamil Nadu, Madanapalle and Hindupur in Andhra Pradesh and Palakkad in Kerala State functioning under National Silkworm Seed Organization (NSSO) of Central Silk Board, Government of India are maintaining ISO 9001:2015 Quality Management Systems. The Interested accredited agencies may submit their quotation to carryout recertification proceedings for a period of three years from the date of certification.

Terms and conditions:

1. The certifying Agency is necessarily to be accredited to any one of the internationally reputed agency.

2. The scope of certification is "Production and sale of silkworm seed."

3. ISO 9001:2015 certificate is required for these SSPCs, located at Chintamani, Malavalli Ramanagaram and Vijayapura in Karnataka, Hosur and Dharamapuri in Tamil Nadu, Madanapalle and Hindupur in Andhra Pradesh and Palakkad in Kerala State NSSO HQ is located at Bangalore. Top management and MR dunctions are undertaken at NSSO HQ, Bangalore and rest of the functions namely Management, Production, Marketing and Administration are undertaken by SSPCs.

4. The documents/information which the tenderer would come across in the normal case of this contract should not be divulged/exposed to any other party without the written consent from NSSO.

5. The Certifying Agency shall carry out the continuing assessment/audit and surveillance audit for SSPCs located at Chintamani, Malavalli Ramanagaram and Vijayapura in Karnataka, Hosur and Dharamapuri in Tamil Nadu, Madanapalle and Hindupur in Andhra Pradesh and Palakkad in Kerala State as per the requirement of ISO 9001:2015. Subject expert should necessarily be the part of the audit.
6. The tenderer should submit the quotation in the enclosed prescribed format (Annexure-1). Rate should be inclusive of all charges like travel, accommodation, DA, taxes etc.,

7. The tenderer shall keep the offer open for a minimum period of 90 days from the date of opening the quotation within which period the tenderer cannot withdraw their offer, subject to the period being extended further, if required (by mutual agreement form time to time)

8. Earnest Money Deposit (EMD): The bid should be accompanied with EMD (Earnest Money Deposit) at 2% of total contract value by means of Demand Draft/Bankers cheque drawn in favour of Director, NSSO, Bengalure payable at Bangalore, which will not carry any interest. Quotation without EMD will be rejected summarily.

9. Performance Security: Successful bidder shall furnish the performance Security equivalent to 5% of the total Contractual value, in the form of Demand Draft or Bank Guarantee within 10 days after the receipt of notification of award of the contract. The Demand Draft or Bank Guarantee towards the performance security shall be drawn in favour of “Director, National Silkworm Seed Organisation”, payable at Bengaluru. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

10. Payments: No advance payment will be made to the selected party and payment schedule after receipt of ISO 9001:2015 certificate from our end will be as under:
   a. Registration fee and initial audit fee.
   b. Surveillance audit fee – second year
   c. Surveillance audit fee – third year

11. The claim for the payment has to be made in duplicate in favour of the Director, National Silkworm Seed Organisation, Central Silk Board, Bengaluru 560 068.TDS as applicable will be deducted as per rules. For issue of TDS Certificate, the PAN number is to be furnished.

12. Charges for re-audit, if required, may be mentioned separately in the quotation.

13. The quotation should be submitted in a sealed envelope duly super-scribed “QUOTATION FOR ISO 9001:2015 CERTIFICATION, at SSPCs located in Karnataka, Tamil Nadu, Andhra Pradesh and Kerala State" addressed to the Director, National Silkworm Seed Organization, Central Silk Board, 4th Floor, CSB Complex, BTM Layout, Madivala, Bengaluru 560 068.
14. The last date for submission of quotation is 20.08.2019 by 1.00 p.m. Late/delayed quotations will not be accepted in any case. The Technical Bid will be opened on the same day at 3.00 p.m. in the presence of authorised representatives of tendering who choose to participate.

15. Profile of the Silkworm Seed Production Centre is enclosed in Annexure - 2.

16. The Director, NSSO, CSB, Bengaluru reserves the right to accept or reject any quotations without assigning any reason and in case of any dispute, the decision of the Director, NSSO will be final and binding on all concerned.

17. Any disputes/arbitration is subject to Bangalore jurisdiction.

18. The interested agencies may contact Dr. B.A. Parthasarathy, Management Representative Phone No. 9845250058 on any working day between 10.00 a.m and 5.00 p.m., to seek further clarifications, if any, required.

Yours faithfully,

Encl: As above.

Sd/-

DIRECTOR

Copy to:

1. Authorized users of CPP Portal NSSO-HQ, Bangalore i.e., Sh.A.R. Prakash A.D(A&A) for information and to display in the CPP Portal.
2. Deputy Director (Comp.), Central Silk Board, Bangalore with a request to display the above enquiry letter in the Central Silk Board Website.

For SSPCs, located in Karnataka, Tamil Nadu, Andhra Pradesh and Kerala State
Bangalore and Mysore

**SCHEDULE OF RATES**

(To be furnished by the Tenderer)

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Total amount (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Registration fees</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Initial/Certification Audit for SSPCs namely Chintamani, Malavalli Ramanagaram and Vijayapura in Karnataka, Hosu and Dharamapuri in Tamil Nadu, Madanapalle and Hindupur in Andhra Pradesh and Palakkad in Kerala State</td>
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</tr>
<tr>
<td>3</td>
<td>Surveillance audit – Second year</td>
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</tr>
<tr>
<td>4</td>
<td>Surveillance audit – Third year</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Fee for re-audit, if any</td>
<td></td>
</tr>
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</table>

Frequency of surveillance audit/continuing assessment ___________ (months)

Signature of the tenderer with seal

Date:
# PROFILE OF SILKWORM SEED PRODUCTION CENTRES

Chintamani, Malavalli Ramanagaram and Vijayapura in Karnataka,
Hosur and Dharamapuri in Tamil Nadu,
Madanapalle and Hindupur in Andhra Pradesh
Palakkad in Kerala State

## 1. Location

<table>
<thead>
<tr>
<th>Centre</th>
<th>Contact Person</th>
<th>Designation</th>
</tr>
</thead>
</table>
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  P.B.No.17, Near Rampura Gate, Kolar Road, CHINTAMANI – 563 125, KARNATAKA.                      | Dr. Ravi Kumar | Scientist – D and Head |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Beereshwara Temple Road, Silk Building, Behind KEB Quarters, Kanakapura Road, MALAVALLI – 571 430, KARNATAKA | Mr. Ramesh    | Scientist-D and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Adjacent to Gousia Engg. College, P.B.No.7, B.M.Road, Ramanagaram – 571 511, KARNATAKA          | Dr. Shankara  | Scientist-D and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Opp: Ginijashankara Kalayana Mantapa, Devanahalli Road, VIJAYAPURA – 562 135, KARNATAKA        | Dr. P. Muniswamy Reddy | Scientist-C and Head |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Plot No.95, SIPCOT Indl. Complex, Opp: to Sipcot Police Station, Hosur – 635 126, Tamil Nadu   | Dr. Meghanathan | Scientist-D and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Plot No. 11/12, Industrial Estate, Collectorate Post, Dharamapuri – 636 705, Tamil Nadu        | Dr. Chinnadori | Scientist-D and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Nakkaladinne, Near Shivalaya Temple, Bengaluru Road, Chittor Dist., MADANAPALLI-517 325, Andhra Pradesh. | Dr. Deepa     | Scientist-D and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  Near Womens Polytechnic College, Guddam, Ananthapur Dist., HINDUPUR – 515 202, Andhra Pradesh. | Dr. P. Sowmya | Scientist-B and Head   |
| Silkworm Seed Production Centre, National Silkworm Seed Organisation Central Silk Board, Govt. of India.
  1/640, Erattayal, Pollachi Road, Kodumbu P.O., Palakkad – 678 551, Kerala                  | Dr. Shyamala  | Scientist-D and Head   |
Activities of the SSPCs:

There are four departments in each SSPC namely production, Marketing Management and Administration.

- Generation / procurement of Seed Cocoons (raw material for preparation of silkworm eggs) through adopted seed farmers / seed areas /other SSPCs of NSSO.
- Quality inspection of seed cocoons.
- Seed cocoon purchase in the SSPCs based on quality.
- Processing: deflossing of Seed cocoons, cocoons sorting, cocoon cuttings, preservation of cocoons at optimum temperature and humidity conditions, moth emergence, collection of moths, pairing, depairing, male moth preservation in cold rooms, arranging for oviposition, mother moth examination for pebrine disease, surface sterilization of eggs, washing, drying of eggs, accounting of eggs, preservation of eggs in Cold rooms (optional), incubation of eggs (optional), rejection of non-conforming eggs, sale of egg, etc.
- Proper maintenance of records and accounting in all steps.
- Maintenance of equipment required for above processing.
- Administrative activities.
- The Silkworm eggs are supplied to the Chawki rearing centres/farmers / Departments of Sericulture directly or after incubation and black boxing.

3. (a) Manpower Details at Silkworm Seed Production Centres

<table>
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<tr>
<th>#</th>
<th>Designation</th>
<th>MAL</th>
<th>RAM</th>
<th>VJP</th>
<th>CHM</th>
<th>HOS</th>
<th>DHM</th>
<th>MDP</th>
<th>HIN</th>
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<td>0</td>
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<td>1</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>6</td>
<td>Upper Division Clerk</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
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<td>Multi Tasking Staff</td>
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