To
List Enclosed

Sir,

Sub: Quotation for supply of Casual Labour mandays on contract basis - reg.

$$$$

This office is interested in engaging laborers on contract basis for grainage activities from qualified registered licensed contractors. It is requested to quote your lowest rate for the contract worker for attending the below mentioned work with minimum 1% of Service charge] [Terms & Conditions enclosed]:

Scope of Work: Grainage Activities / seed cocoon cutting (approx 5000 Nos. per day)
Man days required: Approx.50 man days per month

Yours faithfully,

Sd/----------
Scientist –D

LAST DATE FOR RECEIPT OF QUOTATIONS FIXED ON 18/01/2020 AT 14.00 HRS
(OPENING DATE FIXED ON 18/01/2020 AT 15.00HRS)

Copy to:-
1) The Director, NSSO, Bangalore for kind information and needful.

2) The Deputy Director, (COMPUTER), CO, Bangalore & NSSO, CSB, Bangalore with a request to place the above letter in CSB & CPP Website for vide publicity

Scientist D
TERMS AND CONDITIONS

1. Price should be quoted with all taxes including EPF, EDLI etc., and levies with percentage of taxes applicable and also service charges if any.

2. Period of Contract shall be one year.

3. The contractor shall provide required number of contract workers as and when indented orally on day to day basis

4. Each contract worker should work minimum 8 hours per day with lunch break half an hour.

5. The contractor shall ensure that all the contract laborers got minimum wage and other benefits as are admissible under various laborer laws and also in accordance to the latest Government Notification issued by the Chief Labour Officer for fixation of minimum wage rate to contract labourers.

6. The contractor shall make the payment of wages etc., to contract laborers supplied in the presence of representative of SSPC K.R. Nagar.

7. The envelope containing the quotation should be sealed and supercribed as "QUOTATION FOR SUPPLY OF CONTRACT LABOURER" with the reference given above indicating the last date. The envelope received without the reference and seal will be summarily rejected.

8. The last date for receipt of quotations is 18.01.2020- up to 2.00 P.M. and same day the quotations will be opened at 3.00 P.M. in the presence of the tenderers or their authorized agents who desire to be present.

9. The quotations will be rejected which are received after the due date and time.

10. The quotations should be valid at least for 90 days from the date of issue.

11. The quotations complete in all respects mentioned above and addressed to the undersigned should reach this office either by post or in person.

12. The undersigned reserves the right to accept or reject in full or any part thereof, any quotation without assigning any reason.

13. Quotations should be submitted in duplicate.

14. The bidder shall; furnish EMD @ 2% of the total value of the contract [Approx for 50 Mandays]. The EMD shall be submitted only in the form of Demand Draft from any nationalized Bank drawn in favor of DIRECTOR, NSSO, payable at K.R. Nagar.

15. The quotation should be submitted in the letter heads of the parties and the letter head should contain GST / Reg., No. /PAN No. etc.,

SCIENTIST – D