To The Director
NSSO, Central Silk Board
BANGALORE

Ref: NSSO Letter No.CSB/NSSO/13(26)/2011-12/Labour dated 19.07.2019

With reference to the above, please find enclosed quotation enquiry letter for the engagement of Contract labourers through Manpower supply agency, with a request to kindly make necessary arrangements to publish the same in CSB web site at an early date.

Thanking you

भवदीय / Yours faithfully,

Scientist-D
Sub: Supply of Labour Mandays on contract basis – Submission of rate quotation – regarding

This Office is interested in engagement of Unskilled Labour Man-days on Contract basis for a period of two years w.e.f. October 2019. The approximate requirement is about 7000 mandays for SSPC, Palakkad & 2800 mandays for P2BSF, Palakkad per year and is based on the actual production / work of the units. You are requested to quote your lowest rate towards supply of the manday as per the requirement. QUOTATIONS SHOULD BE SUBMITTED IN COMPANY LETTERHEAD ALONGWITH THE ATTACHED FORMAT. The terms and conditions of the contract are as under:

TERMS AND CONDITIONS:

Validity: Rates quoted should not be lesser than the minimum wages prescribed under the rules & valid for a period of atleast two years from the date of quotation. Rates of wages will be revised based on the communication from Ministry of Labour for "Agricultural Sector".

Supply: As and when indented orally, telephonically, through messenger on day to day basis.

Payment: Will be settled once a month on submission of bills alongwith copies of Acquittance roll / EPF & ESI payment challans / Other obligatory remittances as required under rules.

GST / applicable taxes: Should be shown separately.

Other details required:

1. Registration Certificate of Establishment issued by the concerned Labour department.
2. License from ALC [Central], if any.
3. ESI Registration.
4. EPF Registration
5. Service Tax registration.
6. The letter head of the firm should contain the GST Registration No. / TAN No. / PAN No. etc.
7. Bank Account No. alongwith address of the bank.

Period of contract: Initially one year from the date of its commencement and can be extended on mutual consent for another one year. A separate agreement will be entered into on non-judicial stamp paper with other terms and conditions.

Responsibility: The contractor should ensure payment of the minimum wages to the contract labourers at the time of disbursement and also...
<table>
<thead>
<tr>
<th>Nature of Work</th>
<th>Cutting of Silkworm Cocoons, Assistance in production of disease free layings [silkworm eggs], packing and its allied works (For SSPC, Palakkad) and Digging, weeding, leaf harvesting, Assistance in Silkworm rearing [For P2BSF, Palakkad]</th>
</tr>
</thead>
</table>
| EMD / CMD      | 1. EMD of ₹5,000/- (Rupees five thousand only) should be remitted to this Office by way of Demand Draft drawn in favour of the Director, NSSO and payable at "Palakkad". EMD amount will be refunded on award of the contract and carries no interest.  
2. 2% CMD on contractual amount should be deposited by the successful tenderer on award of the contract. |
| Bid Format     | Enclosed.  
**The bid format should be enclosed alongwith a letter in concerned agency letterhead.** |

Quotations complete in all aspects, addressed to the Scientist-D, Silkworm Seed Production Centre, NSSO, Central Silk Board, Erattayal, Kodumbu [P.O], Palakkad – 678 551 in a sealed envelope, superscribing “Quotation for supply of labour mandays on Contract basis” should reach this Office on or before 20.08.2019 by 12.00 [Noon]. Quotations will be opened on the same date at 03.00PM. Quotations received after the due date / time will be rejected.

Interested bidders may submit their rate quotation alongwith the duly filled “Annexure-A” in a sealed envelope, superscribing “Quotation for supply of labour man-days on Contract basis” should reach this Office on or before 20.08.2019 by 12.00 [Noon].

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

अवदीय / Yours faithfully,

[Signature]

वैज्ञानिक-डी / Scientist-D
## ANNEXURE - A

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Basic + VDA = ₹.321.00 [Presently as per CLC, New Delhi, Agriculture sector it is 321/- per day].</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>EPF @ 13.00% on (1) above i.e., Basic + VDA</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>ESI @ 4.75% on (1) above i.e., Basic + VDA</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Service Charge of the agency (Should not be less than 1% on the Contractual value ( total of Basic+VDA+EPF+ESI)</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>GST/applicable taxes of the Agency</td>
<td></td>
</tr>
<tr>
<td></td>
<td>GRAND TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

Dt,                                                                 |

Signature:                                                        |
Seal and Address:                                                |