Mahatma Sir/s,

 Vishya / Sub: Quotation for purchase of 33 units of Red Soil — Reg.

This station is interested to purchase 33 units of Red Soil during the year 2020-21. It is learnt that you are supplying Red Soil. Hence, you may quote your lowest rate per unit for the supply as per the following conditions.

TERMS & CONDITION OF PURCHASE:

1. The price quoted should be inclusive of all taxes and other Govt. levies.
2. The rate should be valid for 120 days from the date of submission of the quotation.
3. The price quoted should be delivered to this office, including loading, transportation and unloading etc.
4. Red Soil should be fully free from pebbles, lime stone, crop residues etc.
5. Red Soil should be fertile, dark in color and suitable for crop growth.
6. One unit quantity shall be not less than 100 Cu. Ft.
7. The quotation will be opened on 13-07-2020 at 3.00 P.M. in the presence of the authorized representative of the parties who wish to be present, in case the quotationfolio opening date is declared as closed holiday, the same will be opened on the next working day at the same specified time.
8. The Quotations should accompany pay order / demand draft for 2% of estimated cost in favour of the "Director, CSRTI, Salem" as Earnest Money Deposit for the supply of the items which will be refunded immediately to the parties whose rates are not accepted. in case of the party whose rates are accepted the amount of EMD shall be refunded only after satisfactory execution of purchase order. The EMD amount will not bear any interest.
9. The Red Soil should be supplied on any working day between 9.30 A.M. to 5.00 P.M.
10. The Red Soil should be supplied within 10 days from the date of receipt of supply order in conformity with the above specifications failing which the supply order will be cancelled and the supplier should take back the entire quantity supplied at his own cost.
11. Full payment will be made only after satisfactory completion of supply in conformity with the specification and upon submission of the bill in duplicate.
12. The quotation should be submitted in a sealed envelope super scribed "Quotation for Red Soil" on or before the last date on 13-07-2020.

The Quotation agreeing all terms and conditions complete in all respect to be addressed to "The Scientist-D & Head, Regional Sericultural Research Station, Central Silk Board, Allikuttai Post, Vaikkalpatturai, Veeranam Road, Salem-636 017" and should reach this office on or before 13-07-2020 at 2.00 P.M. The quotations received will be opened on 13-07-2020 at 3.00 P.M.

The undersigned reserves all the right to accept or reject the quotations of any of the party without assigning any reason thereof.

Yours faithfully,

[Signature]

Scientist-D & Head