Phone No.94830 96965
No.CSB/NSSO/SSPC/CMN/Contract Labour/2017-18/Vol.II

To
The Director,
National Silkworm Seed Organization,
Central Silk Board,
Bangalore-560 068.

Kind Attention : Assistant Director(Comp.)

Sir,

Sub: Quotations for the supply contract workers to SSPC, Chintamani - display of inquiry letter in CSB Website –reg.

*****

With reference to the above, please find enclosed herewith a copy of the enquiry letter inviting quotations for supply of contractor workers to SSPC, Chintamani, which is self explanatory. I request you to kindly host the same in Central Silk Board website for wide publicity.

This is for your kind necessary action.

Encl: As above,

Yours faithfully,

(Dr. J. RAVIKUMAR)
SCIENTIST-D

01 JUL 2019

Disposd of

28/6/19
To

(As per list enclosed)

Sir,

Sub: Expression interest for the supply of contract workers-inviting quotations from Registered Labour Contractors/Man power supply agency -reg.

*****

Silkworm Seed Production Centre (SSPC), Chintamani is a unit under Central Silk Board, Ministry of Textiles, GOI involved in production of quality silkworm seed for the supply to the farmers. The centre desires to engage workers on contract basis through Registered Labour Contractors for a period of 1 (one) year (2019-2020).

The contract workers are engaged for cocoon cutting and allied works associated with silkworm seed production for a period of 8 hours per day during day shift only as and when there is work and number of persons such engaged per month varies depending upon quantum of work. Labour contractors should be in a position to supply the required numbers, which would be informed to him well in advance. The total number of man-days required per year is approximately 4100 for the year 2019-20.

The wage structure paid at present to each of the workers from this office is as follows:

<table>
<thead>
<tr>
<th>#</th>
<th>Particulars</th>
<th>Details</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Basic + VDA</td>
<td>At present Rs. 336/- per day as per the fixation by Central Labour Commissioner, New Delhi for the unskilled worker in Agriculture sector</td>
<td>Subject to change as notified by Central Govt. for unskilled category under agricultural sector or as considered by Central Silk Board from time to time.</td>
</tr>
<tr>
<td>2</td>
<td>EPF</td>
<td>a). Employers share b). Employee share</td>
<td>13.0 % of basic + VDA 12 % of basic + VDA</td>
</tr>
<tr>
<td>3</td>
<td>ESI</td>
<td>a). Employers share b). Employee share</td>
<td>4.75 % of basic + VDA 1.75 % of basic + VDA</td>
</tr>
</tbody>
</table>

Sl.No.2 and 3 mentioned in the Table above are statutory requirements under EPF and ESI Act and are mandatory on labour contractor to collect and remit to EPF office and should submit the copies of related documents such as Electronic Challan Cum Return (ECR) of all the worker, Combined Challan of
A/c no.01, 02, 10, 21 & 22 and Remittance confirmation slip every month to this office as a proof of remittance for the release of payment from this office and E-Pass book of each worker once in year.

An illustrated pay structure payable to a contractor from this office on supply of a contract worker is given below:

1. Basic + VDA Rs. 336.00 * (effective from 01.04.2019)
2. Add: EPF@ 13.0% Rs. 43.68
3. Add: ESI @ 4.75% Rs. 15.96
Sub-total Rs. 395.64

Service charge / worker / day Rs. As per the lowest bidding

TOTAL Rs.

(+) GST Rs.

Grand Total Rs.

Interested labour contractor, who is able to meet and comply with all the statutory requirements listed under Contract Labour Act, 1970 Minimum wages Act 1948 and EPF & MPA Act 1952 and ESI Act, may submit their willingness AS PER THE FORMAT enclosed in writing by quoting their service charges per person per day and submitted in a sealed envelope duly super scribbing "Quotations for supply of labour man-days on contract basis" addressed to Scientist-D, Silkworm Seed Production Center, Central Silk Board, Post Box No.17, Kolar Road, Near Ramapura Gate, Chintamani 563 125, Chikaballapura Dist. Phone No.9483096965 Email.sspcchintamani@gmail.com so as to reach this office on or before 09.07.2019 up to 2.00 p.m. by Speed Post or Registered Post alongwith an EMD (2%) by Cheque/DD drawn in favour of Director, NSSO and payable at Chintamani. The quotations will be opened on the same day at 3.30 p.m. in the presence of quotationer or their representatives at this office. The quotations received after the due date and time will not be considered.

Along with his offer, he must submit the copies of following certificate of registrations of their establishment with:

1. Karnataka Labour Department
2. Employees Provident Fund Organization (ESI Code)
3. Employees State Insurance Corporation (ESI Code)
4. Certificate of registration for payment of Service tax with Central Excise Dept.
5. Income tax PAN number
6. Karnataka Profession tax registration number

Besides, the labour contractor should have to execute an agreement with the CSB and ready to obtain license from the office of the Assistant Labour Commissioner (Central) GOI, Bangalore as provided under Section 12(1) of the Contract labour (Regulation & Abolition) Act, 1970 and Contract labour (Regulation & Abolition), Central rules 1971and also comply with the other requirements of the above Act.

For further details required if any, this office may be contacted between 10.00 A.M. to 5.00 P.M. on working days from Monday to Saturday.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Yours faithfully,
SPECIMEN FORMAT

[This is only a specimen format to be typed or written on company / firm letter head and submitted. This specimen format may be modified as desired, but should contain following minimum information]

To
Scientist-D
Silkworm Seed Production Centre
National Silkworm Seed Organization
Central Silk Board (Gol)
Post Box No.17, Kolar Road, Near Ramapura Gate,
Chintamani 563 125, Chikkaballapura Dist.
Phone No.9483096965
Email: sspcchintamani@gmail.com

Date:

Sir,

Sub: Submission of quotations for the supply contract worker to SSPC, Chintamani
Ref: No.CSB/NSSO/SSPC/CMN/Contract Labour/2017-18/Vol.II Dated 20.06.2019

With reference to the above, we are willing to offer our service to supply contract workers on regular basis to your unit and hereby quote our service charges per person per day as follows:

<table>
<thead>
<tr>
<th>#</th>
<th>Particulars</th>
<th>Amount (Rs)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Basic + VDA</td>
<td></td>
<td>Or as fixed by the unit / CSB</td>
</tr>
<tr>
<td>2</td>
<td>Add: EPF @ 13.0%</td>
<td></td>
<td>To be paid by the principal employer</td>
</tr>
<tr>
<td>3</td>
<td>Add: ESI @ 4.75%</td>
<td></td>
<td>To be paid by the principal employer</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Service charge/worker/day</td>
<td>(Please quote / indicate your rate)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sub Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>GST %</td>
<td></td>
<td>To be paid by the principal employer</td>
</tr>
<tr>
<td></td>
<td>Grand Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We are ready to pay the Caution money deposit as fixed by you. In support of our quotation, we have enclosed copies of following documents for your kind perusal.

<table>
<thead>
<tr>
<th>#</th>
<th>Documents</th>
<th>Yes / No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Registration certificate issued by Department of Labour, Government of Karnataka</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Employees Provident Fund Organization (ESI Code) certificate of the firm</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Employees State Insurance Corporation (ESI Code) certificate of the firm</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Certificate of registration for payment of Service tax with Central Excise Dept</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Income tax PAN number / copy</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Karnataka Profession tax registration number / copy of the certificate</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Copies of award of work contract / list of companies served by the labour contractor</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Other documents, if any</td>
<td></td>
</tr>
</tbody>
</table>

Yours faithfully,