

# केन्द्रीय रेशम बोर्ड

(वस्त्र मंत्रालय - भारत सरकार)

केरेबो कांप्लेक्स, बी.टी.एम. लेआउट,  
मडिवाला, बेंगलूरु-560 068.



# CENTRAL SILK BOARD

(Ministry of Textiles - Govt. of India)

CSB Complex, B.T.M. Layout,  
Madiwala, Bengaluru-560 068.

No: CSB-63(1)/2014-ES.I

31<sup>st</sup> October 2019

All the Directors and Incharge Officers,  
Of the Main Institutes, ROs and other  
Independent Units of Central Silk Board.

Sir/Madam,

Sub: Forwardal of list of employees who are on unauthorized absence/long  
leave/Missing/not reported for duty after transfer/promotion etc-  
regarding.

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It has come to the notice of the Competent Authority that few employees of  
Central Silk Board working in various units of the Board remained absent for duties  
from long period without sanctioned leave.

Hence, you are requested to kindly send the details of employees who  
remained on unauthorized absence, or extended leave without sanction, missing, not  
reported for duty after transfer or promotion, with details from which date/period they  
are not attending the office for information of the Central Office and also intimate  
what action has been taken against such officials. In case no such case exist, a nil  
report may be sent. If no report is received the responsibility for encouraging  
dereliction from duty will lie on the Controlling Officer.

Yours faithfully,

  
(Julian Tobias) 31.10.19.  
Joint Director (Admn)



पो.बा.सं/ P.B. No. : 6825

वेबसाइट / website : <http://csb.gov.in>

Your Assurance of Pure Silk



सूचना का

अधिकार

RIGHT TO

INFORMATION

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फैक्स / Fax : +91-80-26681511

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Eco Friendly Indian Silks