

CENTRAL SILK BOARD  
BENGALURU – 560 068

No.CSB-8(1)/2019-ES.II

Date:10/06/2019

CORRIGENDUM

Sub:- Correction to be effected in APAR (Form No.3) supplied for 3  
year requirement– Reg.  
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This Office vide letter of even number dated 02/05/2019 had supplied blank Annual Performance Assessment Report (APAR) Form No.1 to Form No 8 for the 3 years requirement i.e. 2018-19, 2019-20 and 2020-21 to all the CSB Institutes / Units.

However, it has been noticed that in Form No.3 of the APAR in page No.6, Point No.8 A. Work Output (Weightage = 40%) the formula for calculation has been inadvertently printed as "Grade Points (A) = (N/4) x 0.3" (instead of 0.4) and which may kindly be read as "Grade Points (A) = (N/4) x 0.4" and necessary correction may be effected in the said page physically in all the forms (Form No.3) supplied before issuing to the concerned Reporting / Reviewing Officers for completion of APAR for the years 2018-19, 2019-20 and 2020-21. In case, the forms have been already issued to the concerned Reporting / Reviewing Officer for the year 2018-19, the same may be communicated to them so that necessary correction is made and the grade points calculation is done correctly.

This for information and needful action.

V. Gopala Krishnan  
10/6/2019

[V. GOPALA KRISHNAN]  
ASSISTANT DIRECTOR (A&A)

For circulation among all the CSB Institutes/  
Units