

F. No. 11013/3/2014-Estt(A)  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel and Training  
Establishment Division

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North Block, New Delhi  
Dated July 23, 2014

Subject: The Lokpal and Lokayuktas Act, 2013 - Submission of declaration of assets and liabilities by the public servants for each year and placing the same in public domain on the websites of the Ministries/ Departments

The undersigned is directed to refer to the subject mentioned above and to say that the Government has notified the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the limits for Exemption of Assets in Filing Returns) Rules, 2014 under the Lokpal and Lokayuktas Act, 2013, on 14.07.2014. The same is available on this Department's website at [http://persmin.nic.in/Lokpal\\_Homepage\\_New.asp](http://persmin.nic.in/Lokpal_Homepage_New.asp).

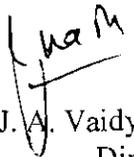
2. As per the said Act and the Rules framed thereunder, every public servant shall file declarations, information or return, as the case may be regarding his assets and liabilities as on the 31<sup>st</sup> day of March every year, to the competent authority, on or before the 31<sup>st</sup> day of July of that year. It may be noted that as per Section 2(1)(o) of the Act, "Public Servant" means a person referred to in clauses (a) to (h) of sub-section (1) of section 14 of the Act but does not include a public servant in respect of whom the jurisdiction is exercisable by any court or other authority under the Army Act, 1950, the Air Force Act, 1950, the Navy Act, 1957 and the Coast Guard Act, 1978 or the procedure is applicable to such public servant under those Acts.

3. It may also be noted that the definition of public servant covers all Central Government servants (Groups A, B and C). Therefore, all Central Government servants are required to file the declaration. This is an important difference from the Central Civil Services (Conduct) Rules 1964 and may kindly be noted.

4. As per these Rules, the public servants who have filed declarations, information and annual returns of property under the provisions of the rules applicable to such public servants shall file the revised declarations, information or as the case may be, annual returns as on the 1<sup>st</sup> day of August, 2014, to the competent authority on or before, the 15<sup>th</sup> day of September, 2014. All Ministries/ Departments are, accordingly, requested to please bring the provisions of the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the limits for Exemption of Assets in Filing Returns) Rules, 2014, to the notice of all concerned for compliance.

5. Formal amendment to the Central Civil Services (Conduct) Rules 1964 will be made in due course.

6. Hindi version will follow.

  
(J. A. Vaidyanathan)  
Director (E)  
Telefax: 2309 3179

To

The Secretary  
All Ministries/ Departments

Copy to:-

1. Comptroller and Auditor General of India, New Delhi
2. Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Ministry of Parliamentary Affairs
3. Union Public Service Commission, New Delhi.
4. President's Secretariat/ Vice-President's Secretariat/ Prime Minister's Office.
5. Election Commission of India, New Delhi.
6. Central Vigilance Commission, New Delhi
7. The CVOs of all Ministries/ Departments
8. Staff Selection Commission, New Delhi
9. Central Bureau of Investigation, New Delhi
10. All Attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pensions
11. All Officers and Sections in the Ministry of Personnel, PG and Pensions
12. NIC (DOPT) with the request to place this O.M. in the Department's website

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II, SECTION 3,  
SUB-SECTION (i) OF DATED THE 14<sup>TH</sup> JULY, 2014 ]

GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS  
DEPARTMENT OF PERSONNEL AND TRAINING

**Notification**

New Delhi, the 14<sup>th</sup> July, 2014.

G.S.R. \_\_\_\_\_(E).—In exercise of the powers conferred by sub-section (1) read with clause (k) and clause (l) of sub-section (2) of section 59 of the Lokpal and Lokayuktas Act, 2013 (1 of 2014), read with section 44 and section 45 of the said Act, the Central Government hereby makes the following rules to provide for furnishing of information and annual return containing declaration of assets and liabilities by public servants and to provide for minimum value of the assets which the competent authority may exempt from furnishing such information by a public servant under section 45 of the said Act, namely:-

**1. Short title and commencement.**— (1) These rules may be called the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules, 2014.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Definitions.**— In these rules, unless the context otherwise requires, -

(a) “Act” means the Lokpal and Lokayuktas Act, 2013 (1 of 2014);

(b) “Appendix” means an Appendix to these Rules;

(c) “annual return” means the annual return to be filed by a public servant under sub-section (4) of section 44;

(d) “declaration” means the declaration of assets and liabilities made by a public servant under sub-section (1) of section 44;

(e) “Form” means a Form specified in Appendix-II;

(f) "information" means the information required to be furnished by a public servant under sub-section (3) of section 44;

(g) "section" means the section of the Act.

**3. Manner of submission of information and annual return.**— (1) Every public servant shall make a declaration of his assets and liabilities under sub-section (1) of section 44 in the format specified in Appendix-I, along with the information required under sub-section (2), or as the case may be, sub-section (3), and the annual return under sub-section (4) of section 44 in Forms I to IV specified in Appendix-II.

(2) Every public servant shall file declaration, information or return, as the case may be, regarding his assets and liabilities as on the 31<sup>st</sup> day of March every year, to the competent authority as referred to in clause (c) of sub-section (1) of section 2, on or before the 31<sup>st</sup> day of July of that year:

Provided that the public servants who have filed declarations, information and annual returns of property under the provisions of the rules applicable to such public servants shall file the revised declarations, information or as the case may be, annual returns as on the 1<sup>st</sup> day of August, 2014, to the competent authority on or before the 15<sup>th</sup> day of September, 2014.

**4. Minimum value of assets which competent authority may exempt from furnishing of information.**—The competent authority may, for reasons to be recorded in writing, exempt in accordance with the proviso to section 45, a public servant from filing the information in respect of any asset, if the value of such asset does not exceed four months basic pay of the public servant or rupees two lakhs, whichever is higher.